



## Details of Final Amendment of Contract

Amended clauses	contract duration		
Amended content	<p>The Contract for providing Hotel Services on Behalf of the Government institutions is hereby renewed for a period of Twelve (12) Months effective from 14th May, 2022.</p> <p>The company (Hotel) wishes to update the trade TIN Number from 107643449 to 102503864 and Bank details based on the request from the service provider as attached to this contract renewal and amendment.</p> <p>Clauses other than those mentioned in this renewal and amendment shall remain in force as specified in the Initial Contract.</p> <p>-----</p> <p>The contract is renewed from 14 May 2023 to 13th May 2024 for providing 4 Star hotel services on behalf of the government institutions.</p> <p>The Clauses that are not affected by this renewal shall remain in force as specified in the Initial contract, First renewal and its amendments.</p>		
Amended by	KARUTA SUDI	Date amended	2023-06-01 18:07:54.0

## Contract information

Contract type	Non Consultant Services	Contract method	Single Source
Contract number	000023/NC/SS/2020/2021/RDB		
Title of the Contract	Hiring 4 Star Hotel services on behalf of the Government Institutions in a framework contract (EPIC HOTEL&SUITES Ltd)		

## Procuring Entity and Consultant information

Procuring Entity			
Name of Procuring Entity	RWANDA DEVELOPMENT BOARD (RDB)		
Represented by	Joseph Cedrick NSENGIYUMVA	Position	Chief Financial Officer
Address	Rwanda Development Board-RDB,KN 5 Rd, KG 9 Ave, Remera Sector;Gasabo District,Kigali City	PO Box	6239 KIGALI
Telephone number	0788312385	Cellphone number	0788312385
E-Mail address	cedrick.nsengiyumva@rdb.rw	Website	www.rdb.rw



<b>Consultant</b>			
Name of Supplier	EPIC HOTEL&SUITES Ltd		
TIN	107643449	NID	119747001469057
Represented by	UWABERA NTWALI Nina	Position	MANAGING DIRECTOR
Address	KIGALI	PO. Box	88 NYAGATARE
Telephone number	528122	Cellphone number	0788312802
E-Mail address	gm@epichotelsuites.com	Website	NA
Account name	EASTERN PROVINCE I.C LTD	Account number	100068221058
Bank name	BK		
Join Venture Partner(s)	NA		

## Framework Agreement

<b>Framework Agreement</b>	
Framework Agreement	CENTRAL FRAMEWORK

## Paying Entity

<b>Paying Entity</b>		
Name of Paying Entity	%	AMOUNT

## Contract Info



Contract Amount	Currency Rwanda Franc				
	Total (Tax inclusive)	1446565 one million four hundred fourty-six thousand five hundred sixty-five point zero zero			
	Taxes	VAT	0	WHT	0
			0 point zero zero		
Total (tax exclusive)	1446565 one million four hundred fourty-six thousand five hundred sixty-five point zero zero				
Contract duration	3 year(s)0 month(s) 1day(s)				
Penalty for delays	0.1 %	Penalty limit	5 %		
Effective Days	0				
Warranty period	0 years 0 month	Contract manager	KARUTA SUDI		
Position	Chief Budget Manager				
E-Mail address	sudi.karuta@rdb.rw	Telephone number	0788676507		
Contract signing date	13/05/2021				
Contract start date	13/05/2021	Contract end date	13/05/2024		
Contract comment	<p>-This contract is a framework contract to provide hotel services on behalf of the government institutions.</p> <p>-The contract is for a period of Twelve (12) Months renewable upon satisfaction and agreement by the parties, and shall come into effect from the date of signature and remain in force until both parties will have completely fulfilled their obligations.</p> <p>-List of prices for hotel services Taxes Inclusive are annexed to this contract</p> <p>-The contractual documents were submitted in the Administrative, Technical, and Financial requirements</p> <p>-The performance security may not be required depending on special nature of the tender whose characteristics does not show any risk of poor performance, therefore, this contract does not require the performance guarantee.</p>				

## Performance Security

Performance Security Required	No		
Performance Security %		Performance Security Amount	0

## Advanced Payment



Advance payment Required	N		
Advance Payment %	()%	Advance Payment Amount	0
Start Recovery at (%)	()%	Stop Recovery at (%)	()%
Recovery Rate (%)	()%	Reason	()%

## Fund Retention

% Retention per Invoice	0
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## Deliverables

### LOT information

LOT number	LOT name	Budget Line	LOT Amount
	Tax	VAT	WHT
1	Hiring 4 Star Hotel services on behalf of the Government Institutions in a framework contract (EPIC HOTEL&SUITES Ltd)	0108000000100000001019109 222110XXXXXX	1446565
	0	0	0

### Delivery item(s) information

LO	S/N	Classification on ID / Item ID	Classification name / Item Name	U/M	Qty	Unit price	VAT / WHT	Total(Tax Excl)	Total(Tax Incl)	Delivery place
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1	000001	90111501/ 10001020	Hotels/ Hotel services	EA	1	1446565	0% (0) /0% (0)	1446565.0	1446565	At EPIC HOTEL AND SUITES LTD or any other place chosen by the client in case of outside catering services
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## Good Delivery Schedule

LOT	Delivery Ref	Delivery period	Start Date	Delivery schedule date	Description	Deliverables	TOTAL AMOUNT	Delivery status
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## Contract Documents

S/N	Document name	File name
1	Technical Specifications	F & B MENU 2020.pdf
2	Written confirmation authorizing the signatory of the bid to commit the bidder. Where Applicable	power of atony letter.pdf
3	A valid Hotel Star Certificate issued by RDB	RDB CERTIFICATE (4).jpeg
4	New Price Schedule	PriceSchedulerTemplate Epic2.xlsx
5	Cancellation Policy	Cancellation Policy.pdf
6	Laundry	LAUNDRY.docx
7	Financial offer in all its components as per different hotel services listed in the tender document	Epic Hotel PriceScheduler.xlsx
8	RPPA Letter	Letter to RDB for 4 and 5 Star hotels signed.pdf
9	Contract	CONTRACT EPIC 07052021.doc
10	EPIC Document requesting to update the TIN	EPIC DOC.pdf
11	Bank Details	EPIC BK FRANCS ACCOUNT DETAILS (1).pdf



12	First contract renewal and Amendment	RENEWAL AND AMENDMENT EPIC280602022....docx
13	Evaluation Report	042021164305105-731d.pdf
14	Second contract renewal (2023)	SECOND RENEWAL CONTRACT EPIC HOTEL.docx
15	Second contract renewal (2023)	SECOND RENEWAL CONTRACT EPIC HOTEL REVIEWED.docx
16	Second contract renewal (2023)	SECOND RENEWAL CONTRACT EPIC HOTEL REVIEWED FN.docx

## Final Contract Documents

S/N	Document name	File name
1		SIGNED TENDER COMMITTEE REPORT+ END USER MEMO.pdf

## Contract Terms

# Framework agreement for the provision of goods and or services

### FRONT PAGE

**CONTRACT RENEWAL FOR HIRING 4 STAR HOTEL SERVICES ON BEHALF OF THE GOVERNMENT INSTITUTIONS**

**BETWEEN**



**RWANDA DEVELOPMENT BOARD (RDB)**

**(The Client)**

**AND**

**EPIC HOTEL&SUITES Ltd**

**(The Service Provider)**

**CONTRACT REF: 00- 000023/NC/SS/2020/2021/RDB**

**May, 2023**

**Framework Agreement**

This Renewal ("Contract") is entered by and between Rwanda Development Board (RDB) and **EPIC HOTEL&SUITES Ltd** ("The Service Provider") based on the initial contract signed on 13<sup>th</sup> May, 2021.

**WHEREAS**, RDB expressed the need to extend the initial contract for the second time for another duration of 12 months;

**WHEREAS**, The Service Provider agrees to continue offering the services as per the terms provided herein;

**WHEREAS**, the parties have accepted to renew the initial contract and it has been approved by the Tender Committee on 18 May 2023;

**NOW, THEREFORE**, without prejudice to the Initial Contract, First renewal and its amendments, the Parties agree as follows:



### **Article One: Contract renewal**

The contract is renewed from 14 May 2023 to 13<sup>th</sup> May 2024 for providing 4 Star hotel services on behalf of the government institutions.

### **Article 2: Initial contract clauses**

The Clauses that are not affected by this renewal shall remain in force as specified in the Initial contract, First renewal and its amendments.

#### **For the Service Provider**

**UWABERA NTWALI Nina**

**Managing Director**

**MANTIS EPIC HOTEL&SUITES**

#### **For the Client**

**Joseph Cedrick NSENGIYUMVA**

**Chief Financial Officer**

**Rwanda Development Board**

#### **General Conditions of agreement**

NA

#### **Special Conditions of Framework Agreement**

NA

### **Approval by Chief Budget Manager**





Decision	Approved
Approval comment	
Approved by	JOSEPH CEDRICK NSENGIYUMVA

