



**CONTRACT RENEWAL AND AMENDMENT FOR HIRING 4 STAR HOTEL
SERVICES ON BEHALF OF THE GOVERNMENT INSTITUTIONS**

BETWEEN

**RWANDA DEVELOPMENT BOARD (RDB)
(The Client)**

AND

**MANTIS EPIC HOTEL&SUITES
(The Service Provider)**

CONTRACT REF: 00-000023/NC/SS/2020/2021/RDB/1

May, 2022

Beu

Ja

THIS CONTRACT RENEWAL AND AMENDMENT ("Contract") is based on Initial Contract entered into and between **Rwanda Development Board (RDB)** and **EPIC HOTEL&SUITES Ltd** ("The Service Provider") signed on 13th May 2021.

WHEREAS, EPIC HOTEL&SUITES Ltd (The Service Provider has been awarded the above mentioned tender for providing Hotel Services on Behalf of the Government institutions,

WHEREAS, now there is a need of amending and extending the Contract period to enable the continuity of the Services to Government institutions;

Now, Therefore, without prejudice to the Initial Contract, the Parties agree as follows:

Article One: Contract Renewal

The Contract for providing Hotel Services on Behalf of the Government institutions is hereby renewed for a period of Twelve (12) Months effective from 14th May, 2022.

Article 2: Change of TIN Number and Bank Account

The company (Hotel) wishes to update the trade TIN Number from 107643449 to 102503864 and Bank details based on the request from the service provider as attached to this contract renewal and amendment.

Article 3: Initial Contract

Clauses other than those mentioned in this renewal and amendment shall remain in force as specified in the Initial Contract.

For the Service Provider


UWABERA NTWALI Nina
Managing Director
MANTIS EPIC HOTEL&SUITES



22/07/2022 Kigali, Rwanda

Date

Place

For the Client


Joseph Cedrick NSENGIYUMVA
Chief Financial Officer
Rwanda Development Board



Date

Place



Details of Final Amendment of Contract

Amendment information

Amended clauses	contract amount penalty for delays	contract signing date penalty limit	contract start date	contract duration	delivery date
Amended content	The Contract for providing Hotel Services on Behalf of the Government institutions is hereby renewed for a period of Twelve (12) Months effective from 14th May, 2022.				
Amended by	KARUTA SUDI	Date amended	2022-06-29 14:21:47		

Contract information

Contract type	Non Consultant Services	Contract method	Single Source
Contract number	000023/NC/SS/2020/2021/RDB		
Title of the Contract	Hiring 4 Star Hotel services on behalf of the Government Institutions in a framework contract (EPIC HOTEL&SUITES Ltd)		

Procuring Entity and Consultant information

Procuring entity			
Name of Procuring Entity	RWANDA DEVELOPMENT BOARD (RDB)		
Represented by	Joseph Cedrick NSENGIYUMVA	Position	Chief Financial Officer
Address	Rwanda Development Board-RDB,KN 5 Rd, KG 9 Ave, Remera Sector;Gasabo	PO. Box	6239 KIGALI
Telephone number	0788312385	Cellphone number	0788312385
E-Mail address	cedrick.nsengiyumva@rdb.rw	Website	www.rdb.rw

Consultant			
Name of Consultant	EPIC HOTEL&SUITES Ltd		
TIN	107643449	NID	S107643449269
Represented by	UWABERA NTWALI Nina	Position	MANAGING DIRECTOR
Address	KIGALI	PO. Box	88 NYAGATARE
Telephone number	528122	Cellphone number	0788312802
E-Mail address	gm@epichotelsuites.com	Website	
Account name	EASTERN PROVINCE I.C LTD	Account number	100068221058
Bank name	BK		
Joint Venture Partner(s)	NA		

Framework Agreement

Framework Agreement	
Framework Agreement	CENTRAL FRAMEWORK

Paying Entity

Paying Entity		
Name of Paying Entity	%	AMOUNT
)	%	

Contract Info

Contract Amount	Currency (Rwanda Franc)				
	Total (Tax inclusive)	0 one million four hundred forty-six thousand five hundred sixty-five point zero zero			
	Taxes	VAT	0	WHT	0
		0 point zero zero			
Total (tax exclusive)	1,446,565 one million four hundred forty-six thousand five hundred sixty-five point zero zero				
Contract duration	2 years 1 days				
Penalty for delays (per day)	0.1 %	Penalty limit	5 %		
Effective Days	0 day(s)				
Warranty period		Contract manager	KARUTA SUDI		
Position	Chief Budget Manager				
E-Mail address	sudi.karuta@rdb.rw	Telephone number	0788676507		
Contract comment	-This contract is a framework contract to provide hotel services on behalf of the government institutions.				
Contract Team					

Performance Security

Performance Security Required	NO		
Performance Security %	0 %	Performance Security Amount	0

Advance Payment

Advance payment Required	No		
Advance Payment %	%	Advance Payment Amount	
Start Recovery at (%)	%	Stop Recovery at (%)	%
Recovery Rate (%)	%		
Reason			

Retention

Retention per Invoice	0%
-----------------------	----

Contract Terms

Deliverables

LOT information

LOT number	LOT name	Budget Line	LOT Amount
	TAX	VAT	WHT
1	Hiring 4 Star Hotel services on behalf of the Government	18000000001000000910303012231XXXXXXX	1,446,565
	0	0	0

Delivery item(s) information

LOT	S/N	Classification ID / Item ID	Classification name / Item Name	U/M	Qty	Unit price	VAT / WHT	Total (Tax Excl)	Total (Tax Incl)	Delivery place
1	000001	90111501/10001020	Hotels/ Hotel services	EA	1	1,446,565	0%(0)/0%(0)	1,446,565	1,446,565	At EPIC HOTEL AND SUITES LTD or any other place chosen

Food Delivery Schedule

LOT	Delivery Ref	Delivery period	Start Date	Delivery schedule date	Description	Deliverables	TOTAL AMOUNT

Contract documents

N	Document name	File name
	Technical Specifications	F & B MENU 2020.pdf
	Written confirmation authorizing the signatory of the bid to commit the bidder. Where Applicable	power of atony letter.pdf
	A valid Hotel Star Certificate issued by RDB	RDB CERTIFICATE (4).jpeg
	New Price Schedule	PriceSchedulerTemplate Epic2.xlsx
	Cancellation Policy	Cancellation Policy.pdf
	Laundry	LAUNDRY.docx
	Financial offer in all its components as per different hotel services listed in the tender document	Epic Hotel PriceScheduler.xlsx
	RPPA Letter	Letter to RDB for 4 and 5 Star hotels signed.pdf
	Contract	CONTRACT EPIC 07052021.doc
0	EPIC Document requesting to update the TIN	EPIC DOC.pdf
1	Bank Details	EPIC BK FRANCS ACCOUNT DETAILS (1).pdf
2	First contract renewal and Amendment	RENEWAL AND AMENDMENT EPIC280602022....docx

Tender Committee Report

N	Document name	File name
NO DATA		

Approval

Information checked before signing contract

Receipt of performance security	No	View Details
Black-list information		

Dear EASTERN PROVINCE I.C Ltd

Thank you for opening an account with us, we are pleased to welcome you to Bank of Kigali and we look forward to offering you a seamless banking experience.

Please see below information on your new account

BANK ACCOUNT INFORMATION:

1. Acc Opening date:	19 OCT 2021
2. Customer number:	1700612
3. Account number:	100068221058
4. Iban Number:	RW12040100068221058646
5. Product name:	Corporate Current Account
6. Currency:	RWF

CUSTOMER INFORMATION

7. Document Type:	COMPANY
8. ID Number:	102503864
9. Date of Issue:	19 OCT 2021
10. Phone number:	+250788528122
11. Email:	
12. Place of Residence:	Nyagatare, Nyagatare, Mirama I, Iburasirazuba, NYAGATARE, Rwanda

Call Center: 4455(local); +250788143000(International)

Email: bk@bk.rw; WhatsApp:+250 788 319 112

Once again, thanks for choosing us as your banking partner, we are honored to serve you

Bank Official Signature

Customer Signature

