

Kigali, 11th/04/2019
Ref: RDB/CTO/D.Y/354/2019

To:
All Managing Director/General Manager
All Accommodation establishments, bars, Restaurants and night clubs

Dear All,

Re: Reminder to fulfill requirements regarding safety and security

Reference is made to the Tourism Law N°12 ter/2014 of 19/05/2014 and its Ministerial Orders N° 25 of 14/09/2016 determining requirements and fees for tourism entities to obtain an operating license and N°26 of 14/09/2016 determining standards for grading of tourism entities.

Rwanda Development Board is the implementer of the above law, carrying out licensing, grading and quality assurance functions to ensure the industry meets expected service standards as well as specific security and safety requirements.

This letter is a kind reminder of these specific security and safety requirements your establishment needs to fulfill:

- ✓ All accommodation establishments, bars, restaurants and night clubs to install CCTV cameras and be in possession of other security equipment including metal detectors, vehicle search mirrors and fire extinguishers;
- ✓ Three (3) to five (5) star accommodation establishments to install walk through scanners and luggage scanners;
- ✓ All accommodation establishments, restaurants, bars and night clubs to have professional security guards including both male and female at each entrance;
- ✓ All accommodation establishments to have filing system including guest registration books and reporting system.

All entities are also reminded to ensure good hygiene and sanitation at all times.

Sincerely,



Belise KARIZA
Chief Tourism Officer

- Cc:** - Chief Executive Officer, Rwanda Development Board
- Inspector General of Police, Rwanda National Police
- The Lord Mayor, City of Kigali
- Governors (all)
- Chairman, Rwanda Hospitality Association