



**FRAMEWORK CONTRACT FOR HIRING 5 STAR HOTEL SERVICES ON BEHALF
OF THE GOVERNMENT INSTITUTIONS**

BETWEEN

**RWANDA DEVELOPMENT BOARD (RDB)
(The Client)**

AND

**KIGALI CONVENTION CENTRE Ltd
(The Service Provider)**

CONTRACT REF: 00-000030/NC/SS/2020/2021/RDB

May, 2021

A

THIS CONTRACT ("Contract") is entered into by and between Rwanda Development Board (RDB), ("the Client") on behalf of all Rwandan public entities, having its Head Office at Nyarutarama, Gishushu, P.O. Box 6239 Kigali, Rwanda, represented by Joseph Cedrick Nsengiyumva, Chief Financial Officer

And

KIGALI CONVENTION CENTRE Ltd, having its Head Office at Kigali, Tel:0724000000, rob.kucera@radissonhotels.com, PO Box; 6629 KIGALI-RWANDA, represented by Rob Kucera, General Manager.

Article One: Definitions

The following words and expressions shall have the meanings hereby assigned to them:

- a) "Contract" means the Contract Agreement entered into between RWANDA DEVELOPMENT BOARD (RDB) and KIGALI CONVENTION CENTRE Ltd (HOTEL), together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- b) "PUBLIC ENTITIES" or Public institutions (hereinafter referred to as "End user public institution"): organs of central government, local government, national commissions, public projects, public enterprises and public companies.
- c) "Contract Documents" means the documents listed in the Contract Agreement, including any amendments thereto.
- d) "Contract Price" means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.
- e) "Day" means calendar day.
- f) "Completion" means the fulfilment of the Related Services by the Supplier in accordance with the terms and conditions set forth in this Contract.
- g) "Procuring Entity" means Rwanda Development Board (RDB).
- h) "Subcontractor" means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.
- i) "Hotel" means KIGALI CONVENTION CENTRE Ltd.
- j) "Client" means Rwanda Development Board (RDB).
- k) "Services" means hotel services that the Hotel is required to serve to the Public Institutions under this contract.

Article 2: Contract Documents

Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.

The contractual documents are by the following set of priorities:

- (a) This Contract;

- (b) The Hotel's quotation;
- (c) The overall specifications applicable in the Republic of Rwanda.

Article 3: Language

The Contract as well as all correspondences and documents relating to the Contract exchanged between the Hotel and the Client shall be written in English.

Article 4: Notices

- a. Any notice given by one party to the other pursuant to the Contract shall be in writing between the supplier to the Chief budget manager or a designated representative of the end user public institution, delivered with a copy to RDB 's focal point (Emmanuel Werabe/ Licensing Specialist at RDB Tourism Regulation Department) to the following address: E-mail: emmanuel.werabe@rdb.rw, Phone number: 0788527900

(1) RWANDA DEVELOPMENT BOARD (RDB)

P.O. Box 6239 Kigali RWANDA

The End user public Institution's official address.

(2) KIGALI CONVENTION CENTRE Ltd

Tel:252 252 252, PO Box; 6629 KIGALI-RWANDA

- b. The term "in writing" means communicated in written form with proof of receipt. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

Article 5: Coordinator

The Chief Budget Manager of the end user public institution shall nominate a coordinator. The coordinator will be responsible for the coordination of activities under this Contract, for issuance of a purchase order approved by the Chief Budget manager, acceptance and approval of the reports and other deliverables by the hotel, and for receiving and approving invoices for payments.

The coordinator shall also undertake to inform in writing the Department Tourism Regulation /RDB Support Division Manager on all correspondences made with the Service Provided by sending copies of all correspondences.

Article 6: Governing Law

The Contract shall be applied and interpreted in accordance with the laws of the Republic of Rwanda.

Article 7: Settlement of Disputes

Any dispute arising between the parties (end user public institution and service Provider) in respect to the interpretation and application of this agreement shall be resolved amicably through consultation and negotiations.

In case of disagreement, the dispute will be referred to competent Courts of the Republic of Rwanda

Article 8: Hotel's responsibilities, effectiveness and delivery period of the Contract

8.1 The Hotel shall provide to the Client the services specified in the hotel's offer which are made an integral part of this contract.

8.2 The Hotel shall meet all the necessary inspections requirements as it will be recommended from time to time by the relevant authorities in charge of hotel inspection.

8.3 The contract is for a period of **Twelve (12) Months** renewable upon satisfaction and agreement by the parties, and shall come into effect from the date of signature and remain in force until both parties will have completely fulfilled their obligations.

Article 9: Contract Price

Prices charged by the Hotel shall not vary from the Unit prices with all taxes inclusive as hereto annexed in annex B.

This is however subjected to Article 8.1.

The details of Unit prices for all units with Taxes are annexed to the contract Documents in the E-Procurement system which forms an integral part of this contract.

Article 10: Payment modalities

The payment will be done based on the purchase order issued by the Public Institution (Client) upon submission of invoices by the Hotel.

Unless otherwise agreed by the two parties, one hundred per cent (100 %) payment of each Purchase Order total price shall be paid to the Hotel.

Article 11: Payment Conditions

Payment shall be made in Rwandan francs, to account N° **4002200474706** opened in **EQUITY BANK**, in the names of **UCL RADISSON BLU AND KCC** within forty-five (45) days following submission by the Service provider of invoices in duplicate to the Coordinator designated by Public Institution herein and acceptance certificate of services delivered by the Client.

Article 12: Inspections and Audit by RPPA

The Service Provider shall permit RPPA and/or persons appointed by RPPA to inspect the Service

Provider's offices and/or the accounts and records of the Supplier and its sub-contractors relating to the performance of the Contract, and to have such accounts and records audited by auditors appointed by RPPA if required by RPPA.

Article 13: Confidential Information

The "Client" and the "Service Provider" shall keep confidentiality and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.

Article 14: Force Majeure

- a. The Hotel shall not be liable for liquidated damages, or termination for default if and to the extent that its delays in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b. For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Hotel that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Hotel. Such events may include, but not be limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- c. If a Force Majeure situation arises, the Hotel shall promptly notify the Client in writing of such condition and the cause thereof. Unless otherwise directed by RDB in writing, the Hotel shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

Article 15: Change Orders and Contract Amendments

- a. RDB may at any time order the Hotel through writing notice, to make changes within the general scope of the Contract in any one or more of the following: Quantities of Items.
- b. If any such change causes an increase or decrease in the cost of, or the time required for, the Hotel's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Hotel for adjustment under this Clause must be asserted within **ten (10) days** from the date of the Hotel's receipt of RDB's change order.
- c. Prices to be charged by the Hotel for any related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed twenty per cent (20%) of the contract price.
- d. Subject to the above, no variation or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

Article 16: Extensions of Time

- a. If at any time during performance of the Contract, the Hotel or its subcontractors should encounter conditions impeding timely delivery of the Goods, the Supplier shall promptly notify the Client in writing of the delay, its likely duration and its cause. As soon as practicable after receipt of the Supplier's notice, RDB shall evaluate the situation and may at its discretion extend the Hotel time for performance, in which case the extension shall be ratified by the parties through amendment of the Contract.
- b. Except in case of Force Majeure, as provided under Clause 14, a delay by the Supplier in the performance of its delivery and completion obligations shall render the Supplier liable to the imposition of liquidated damages, unless an extension of time is agreed upon.

Article 17: Termination

The Client, without prejudice to any other remedy for breach of Contract, by fifteen (15) day written notice of default sent to the Service Provider, may terminate the Contract:

- (i) If the Hotel fails to deliver the services agreed within the period specified in this contract, or within any extension thereof granted by RDB;
- (ii) If the Service provider fails to comply with any final decision reached pursuant to Clause 7 hereof;
- (iii) If the Hotel, in the judgment of RDB has engaged in fraud and corruption, in competing for or in executing this Contract;
- (iv) If the Hotel becomes bankrupt or otherwise insolvent.

Article 18: Purchase Orders

The end user public institution shall undertake to submit the purchase orders when hotel services are needed. The Purchase Orders must be signed by the chief budget manager or an authorized representative.

The service provider must inform the end user public Institution in writing copying Department of Tourism Regulations /RDB, Email: emmanuel.werabe@rdb.rw, within (5 days) after the reception of a Purchase order, about presence of a mistake, inconsistencies or ambiguities on the execution of the purchaser order and that of the service Provider relative to the services ordered for.

Article 19: Assignment

Neither the Client nor the Service Provider shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the date of its signatur

For the Service Provider



**Rob Kucera,
Complex General Manager
Radisson Blu Hotel & KCC**

31st May 2021

Kigali

Date

Place

For the Client

for [signature]



**Joseph Cedrick Nsengiyumva
Chief Financial Officer
Rwanda Development Board**

31st May 2021

Kigali

Date

Place

ANNEX A: TERMS OF REFERENCE

Hiring 4 & 5 Star Hotel services on behalf of the Government Institutions in a framework contract

BACKGROUND

Tourism Regulation Department is a Department of Rwanda Development Board with specific purpose of regulating the tourism industry. The tourism law N°12ter/2014 of 19/05/2014 gives RDB the mandate to regulate tourism industry so that the industry establishes consistent tourism sector standards for improved quality of service.

Following an official letter from Rwanda Public Procurement Authority dated 25/11/2020 requesting Rwanda Development Board to support Procuring Entities (Government Institutions) as a Central Purchasing Body for the procurement of Four & Five-star Hotel Services

RDB therefore, seeks to hire 4 and 5 Star Hotels to provide Hotel services in a framework contract. Reason why your hotel was invited to submit its quotations for its different hotel services.

The hotel is requested to quote prices Taxes Inclusive for the following services:

- Accommodations (single and double occupancy for all the different room types available in the Hotel. Examples of the room types are Single, Double, Twin, Executive Suites, Presidential Suites etc , and any other accommodation services that can be availed by the hotel...);
- Meals (breakfast, lunch, dinner) and Buffet Service
- Coffee breaks (snack and drinks)
- Beverages (Water and all types soft drinks and all available types of alcoholic drinks.)
- Conference Packages (All available different types of Function Rooms with Projector, Flip charts, Screen, Sound System, and other Audio visual aids and satellite link facilities and any other wireless services....)
- Outside catering services.
- Sports/ Health Club Facilities and Services
- Miscellaneous Services
- Any other related services provided by the Hotel.

You are requested to submit your quotation (total prices with taxes inclusive) with unit prices of each service. In addition to that, please provide the following information:

- ✓ Conference rooms capacity;
- ✓ Detailed menus for the items to be served;
- ✓ For meals, the hotel should propose different detailed menus types for the items to be served
- ✓ The list of all drinks (water, wines, fresh juices, beers, liquors....

More details on the hotel services and their rates (prices) must clearly and comprehensively be provided by the hotel.

1. SCOPE OF WORK

The service provider will be committed to provide a comprehensive hotel services with their respective quotations. The Rwanda Development will **be paying upon service consumed**. The quotations must **be taxes inclusive**. You are now requested to provide the quotations for different hotel services (Accommodation, Meals, Coffee breaks, Beverages, Drinks, Conference Packages, Outside catering services, beverages, Sports/ Health Club Facilities and Services rates, miscellaneous services, any other related services provided by the Hotel etc...)

All possible arrangement for the hotel services delivery from the service provider are welcome for good implementation of each and every framework contract with RDB.

1. PRELIMINARY REQUIREMENTS

The company (Hotel) should provide in the system all the required documents as requested. These include:

- Submission letter signed by the one supposed to engage the company
- Commitment letter/ Declaration of commitment
- Price and Completion Schedule - Related Services
- Registration certificate/certificate of incorporation (Company registration Certificate)
- VAT certificate.
- Financial offer in all its components as per different hotel services (Accommodation, Meals, Coffee breaks, Beverages, Drinks, Conference Packages, Outside catering services, beverages, Sports Health Club Facilities and Services rates, miscellaneous services, any other related services provided by the Hotel etc...

2. DURATION OF THE ASSIGNMENT

The duration of the assignment is one-year contract, which may be tacitly renewed upon satisfaction of both parties.

3. PAYMENT MODALITIES

The payment will be done upon consumption according to the Issued Local Purchase order by the Public Institution and submitted invoice after consumption of the services with evidence in support.

ANNEX B: HOTEL'S QUOTATION (UNIT PRICES)

Unit prices for all units Taxes Inclusive annexed to the contract Documents in the E-Procurement system.

POWER OF ATTORNEY

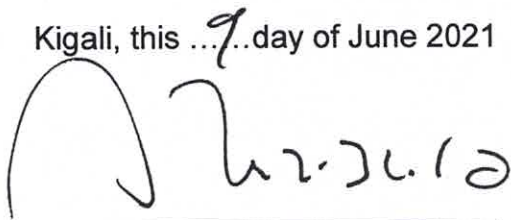
I, **Alexis RUZIBUKIRA**, of Rwandan nationality, holding an ID: 1196780064515209, in my capacity of the Managing Director of Kigali Convention Centre Ltd, a company duly incorporated under the laws of the Republic of Rwanda with Company code n0: 106609344, hereby confer a Power of Attorney as wide as required and necessary by law to **Mr. Robert KUCERA**, General Manager Radisson Blu Hotel & Convention Centre, Kigali of South African nationality, holding a Passport n: A 06424108;

I, have appointed Mr. Robert KUCERA, to be my true and lawful representative, giving and granting unto my said representative full power to act on my behalf and carry out any action that may be required or advisable under this Power of Attorney in the best interests of the Company.

I, hereby authorize my said representative to perform, ratify any and all necessary deeds of signing all documents relating to the above mandate with the same validity as I could effect, if personally present.

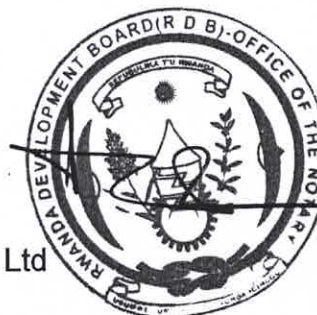
This Power of Attorney shall be governed by and construed in accordance with the laws of the Republic of Rwanda and shall be in full force and effect on the date below written and shall remain in full force and effect unless specifically rescinded.

Kigali, this ...9...day of June 2021



Mr. Alexis RUZIBUKIRA

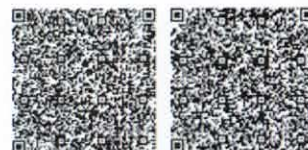
Managing Director – Kigali Convention Centre, Ltd



09 JUN 2021

THIS CONFIRMS THAT THE SIGNATURE HEREIN
BELONGS TO... *Alexis Ruzibukira*

NOTARY
Pascal RWAGASORE



Final Contract

Contract information

contract number	000030/NC/SS/2020/2021/ 0108000000	Tender method	Single Source
Title of the Contract	Re-Advertisement: Hiring 5 Star Hotel services on behalf of the Government Institutions in a framework contract (KIGALI CONVENTION CENTRE Ltd)		
Contract amount (Tax inclusive)	250,000,000	Currency	Rwanda Franc
Contract amount (Tax exclusive)	250,000,000	Taxes	0
Contract duration	1 years	Effective Date	31/05/2021
Penalty for delays	0.1 %	Penalty limit	5 %
Defects liability period		Contract manager	Emmanuel Werabe
Contract signing date	31/05/2021	Position	Licensing Specialist
Contract start date	31/05/2021	Contract end date	31/05/2022
Contract Comment	<p>This contract is a framework contract to provide hotel services on behalf of the government institutions</p> <p>-The contract is for a period of Twelve (12) Months, renewable upon satisfaction and agreement by the parties, and shall come into effect from the date of signature and remain in force until both parties will have completely fulfilled their obligations.</p> <p>-List of prices for hotel services Taxes Inclusive are annexed to this contract</p> <p>-The contractual documents were submitted in the Administrative, Technical, and Financial requirements</p> <p>-The performance security may not be required depending on special nature of the tender whose characteristics does not show any risk of poor performance, therefore, this contract does not require the performance guarantee.</p>		

Procuring Entity and Consultant information

Procuring Entity			
Name of P.E.	RWANDA DEVELOPMENT BOARD (RDB)		
Represented by	Joseph Cedrick NSENGIYUMVA	Position	Chief Financial Officer
Address	Rwanda Development Board-RDB, KN 5 Rd, KG 9 Ave, Remera Sector, Gasabo	PO. Box	6239 KIGALI
Telephone number	0788312385	Cellphone number	0788312385
E-Mail address	cedrick.nsengiyumva@rdb.rw	Website	www.rdb.rw
Consultant			
Name of Consultant	KIGALI CONVENTION CENTRE Ltd		
TIN	106609344	NID	PC191150
Represented by	RUZIBUKIRA Alex	Position	Managing Director
Address	KIMIHURURA	PO. Box	



Telephone number	0724000018	Cellphone number	0724000018
E-Mail address	christiane.rulinda@radissonblu.com	Website	www.radissonblu.com
Account name	UCL RADISSON BLU AND KCC	Account number	4002200474706
Bank name	EQUITY BANK		
JV Partners			

Framework Agreement

Framework Agreement	
Framework	Central Framework

Paying Entity

Paying Entity	
Name of Paying Entity	31052021

LOT information

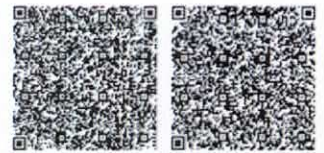
LOT number	LOT name	Budget line	LOT Amount	Taxes
1	Re-Advertisement: Hiring 5 Star Hotel services on behalf of the Government Institutions in a	18000000001000000910303012231XXXXXX	250,000,000	0

Delivery item(s) information

LOT	S/N	Classification ID	Classification name	Delivery item ID	Delivery item name	U/M	Unit Price
		Quantities	Total Amount tax inclusive	VAT	WHT	Total Amount tax exclusive	Delivery place
1	1	56101538	Dining servers or buffets	10019719	Hotel services	EA	250,000,000
		1	250,000,000	0 % (0)	0 % (0)	250,000,000	AT KIGALI CONVENTION CENTRE LTD

Payment information

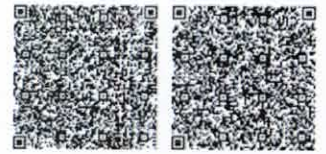
Payment schedule	Scheduled date	Payment percentage(%)	Payment amount	Payment conditions
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One instalment as per the purchase order	//	100	250,000,000	<p>The payment will be done based on the purchase order issued by the Public Institution (Client) upon submission of invoices by the Hotel.</p> <p>Unless otherwise agreed by the two parties, one hundred per cent (100 %) payment of each Purchase Order total price shall be paid to the Hotel.</p>
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Contract Documents

S/N	Document name	File name
1	New Price Schedule	PriceSchedulerTemplate (1).xlsx
2	Audio Visual	KCC Price List 2021 _Audio Visual.xlsx
3	Written confirmation authorizing the signatory of the bid to commit the bidder. Where Applicable	Confirmation Letter to bid.pdf
4	A valid Hotel Star Certificate issued by RDB	5 STAR Certificate.pdf
5	Financial offer in all its components as per different hotel services listed in the tender document	Venue Sales_ Venue Hire & Capacity Chart 2021.xlsx
6	Drinks & Beverages	KCC Price List 2021 _Beverage & Drink Packages.xlsx
7	Food & Catering	KCC Price List 2021 _Food & Catering.xlsx
8	Spa services	Amani Spa Kigali Menu 2021.pdf
9	Laundry services	Laundry prices, 2021.pdf
10	Filini Ala carte Menu	QR filini_menu 2020-2021.pdf
11	Branding & Decoration	KCC Price List 2021 _Branding & Decoration.xlsx
12	Dome Lighting	KCC Price List 2021 _Dome Branding.xlsx
13	Internet & Communication	KCC Price List 2021 _Internet & Communication.xlsx
14	Catering Equipment	KCC Price List 2021 _Catering Equipment.xlsx
15	Labour Services	KCC Price List 2021 _Labour Services.xlsx
16	Electrical & Heights	KCC Price List 2021_Electrical & Heights.xlsx
17	Technical Specifications	DDR_2020-21_(Govt) Non-editable.xlsx
18	Contract	CONTRACT KIGALI CONVENTION CENTRE LTD.doc



Approval information of the chief budget manager

Digitally approved by CBM	JOSEPH CEDRICK NSENIGYUMVA	Date approved	31/05/2021
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Chief Budget Manager(CBM): Is the Authorized administrative head of the public entity in charge of budget management as provided for in Article 18 of the organic law of state finance

VENUE CAPACITY CHART & HIRE RATE 2021										ROOM CONFIGURATION & CAPACITY						ROOM HIRE (STANDARD)				ROOM HIRE (GOVT)				Hourly Rate
KIGALI CONVENTION CENTRE / RADISSON BLU HOTEL & CONVENTION CENTRE																								
Venue	Area	Length	Width	Ceiling Height	Doors / Accessibility					Theatre	Classroom	Boardroom	U-Shape	Banquet / Cocktail	Stand (3m x 3m)	Full Day (10 Hrs.)	Half Day (5 Hrs.)	Full Day (10 Hrs.)	Half Day (5 Hrs.)	Applicable for extended hours only				
Ground Floor, Convention Centre Main Building	m²	m	m	m	m	Width	Height																	
AD 1	90.57	9.92	10.91	2.30	3.03	2.25	70	30	30	24	24	24	24	-	-	450,000	Not Applicable	360,000	Not Applicable	45,000.00				
AD 2	63.57	6.72	10.50	2.30	3.03	2.25	50	24	24	24	24	24	24	-	-	370,000	Not Applicable	296,000	Not Applicable	37,000.00				
AD 3	30.66	6.66	5.24	2.30	3.03	2.25	30	12	12	12	12	12	12	-	-	190,000	Not Applicable	152,000	Not Applicable	19,000.00				
AD 4	66.15	6.67	8.27	2.30	3.03	2.25	60	24	24	24	24	24	24	-	-	370,000	Not Applicable	296,000	Not Applicable	37,000.00				
AD 5	45.77	6.63	5.90	2.30	3.03	2.25	-	12	12	12	12	12	12	-	-	280,000	Not Applicable	224,000	Not Applicable	28,000.00				
AD 6	63.13	6.67	7.93	2.30	3.03	2.25	-	12	12	12	12	12	12	-	-	280,000	Not Applicable	224,000	Not Applicable	28,000.00				
AD 7	90.31	9.94	6.95	2.30	3.03	2.25	-	24	24	24	24	24	24	-	-	450,000	Not Applicable	360,000	Not Applicable	45,000.00				
AD 8	36.10	6.66	4.63	2.30	3.03	2.25	-	10	10	10	10	10	10	-	-	280,000	Not Applicable	224,000	Not Applicable	28,000.00				
AD 9	38.77	6.66	5.02	2.30	3.03	2.25	-	10	10	10	10	10	10	-	-	280,000	Not Applicable	224,000	Not Applicable	28,000.00				
AD 10	278.63	19.94	14.81	6.22	4.25	2.25	250	120	120	120	120	120	120	100	17	1,350,000	Not Applicable	1,080,000	Not Applicable	135,000.00				
AD 11	104.73	7.38	14.81	6.22	4.25	2.25	80	45	45	45	45	45	45	50	8	550,000	Not Applicable	440,000	Not Applicable	55,000.00				
AD 12	351.28	25.74	14.81	6.22	4.25	2.25	300	135	135	135	135	135	135	150	22	1,700,000	Not Applicable	1,360,000	Not Applicable	170,000.00				
AD 10 + 11	383.86	27.44	14.81	6.22	4.25	2.25	350	150	150	150	150	150	150	180	24	1,900,000	Not Applicable	1,520,000	Not Applicable	190,000.00				
AD 11 + 12	734.64	53.30	14.81	6.22	4.25	2.25	600	240	240	240	240	240	240	220	46	2,250,000	Not Applicable	1,800,000	Not Applicable	225,000.00				
AD 10 + 11 + 12	734.64	53.30	14.81	6.22	4.25	2.25	700	360	360	360	360	360	360	400	48	3,600,000	Not Applicable	2,880,000	Not Applicable	360,000.00				
Foyer 1A	1,300.00	-	-	8.20	4.25	2.21	-	-	-	-	-	-	-	-	72	3,800,000	Not Applicable	3,040,000	Not Applicable	380,000.00				
Foyer 1B	753.00	-	-	8.20	4.25	2.21	-	-	-	-	-	-	-	-	37	2,200,000	Not Applicable	1,760,000	Not Applicable	220,000.00				
Foyer 1C	511.00	-	-	8.20	4.25	2.21	-	-	-	-	-	-	-	-	22	1,600,000	Not Applicable	1,280,000	Not Applicable	160,000.00				
MR 6 - Carlson Room	37.00	6.36	3.14	2.10	3.03	2.25										230,000	Not Applicable	184,000	Not Applicable	23,000.00				
Level 1, Convention Centre Main Building																								
Auditorium	1,257.45	-	-	7.89	4.89	2.25	2600	450	450	450	450	450	450	-	-	18,000,000.00	9,000,000.00	15,300,000	7,650,000	1,800,000.00				
Level 2, Convention Centre Main Building																								
Terrace 1	1,652.00	-	-	-	-	-	-	-	-	-	-	-	-	800	110	1,600,000	800,000.00	1,280,000	640,000	160,000.00				
Terrace 2	2,487.00	-	-	-	-	-	-	-	-	-	-	-	-	1500	160	3,300,000	1,650,000.00	2,640,000	1,320,000	330,000.00				
Terrace 3	1,363.00	-	-	-	-	-	-	-	-	-	-	-	-	400	90	1,200,000	600,000.00	960,000	480,000	120,000.00				
Ground Floor, Extension Building																								
MH 1	555.00	30.70	18.10	7.21	4.89	2.25	550	240	240	240	240	240	240	250	26	2,650,000	1,325,000.00	2,120,000	1,060,000	265,000.00				
MH 2	550.00	30.70	17.90	7.21	4.89	2.25	550	240	240	240	240	240	240	250	26	2,650,000	1,325,000.00	2,120,000	1,060,000	265,000.00				
MH 3	550.00	30.70	17.90	7.21	4.89	2.25	550	240	240	240	240	240	240	250	26	2,650,000	1,325,000.00	2,120,000	1,060,000	265,000.00				
MH 4	583.00	30.70	19.00	7.21	4.89	2.25	650	270	270	270	270	270	270	280	28	2,850,000	1,425,000.00	2,280,000	1,140,000	285,000.00				
MH 1 + 2	1,105.00	30.70	36.10	7.21	4.89	2.25	1000	510	510	510	510	510	510	620	52	5,600,000	2,800,000.00	4,480,000	2,240,000	560,000.00				
MH 1 + 2 + 3	1,655.00	30.70	60.10	7.21	4.89	2.25	1600	510	510	510	510	510	510	700	82	8,400,000	4,200,000.00	6,720,000	3,360,000	840,000.00				
MH 1 + 2 + 3 + 4	2,347.00	30.70	79.20	7.21	4.89	2.25	2800	1200	1200	1200	1200	1200	1200	1300	118	11,300,000	5,650,000.00	9,040,000	4,520,000	1,130,000.00				
MH 2 + 3	1,133.00	30.70	41.90	7.21	4.89	2.25	1200	570	570	570	570	570	570	600	58	5,600,000	2,800,000.00	4,480,000	2,240,000	560,000.00				
MH 2 + 3 + 4	1,683.00	30.70	61.00	7.21	4.89	2.25	1800	900	900	900	900	900	900	800	86	8,500,000	4,250,000.00	6,800,000	3,400,000	850,000.00				
MH 3 + 4	1,133.00	30.70	37.10	7.21	4.89	2.25	1200	600	600	600	600	600	600	660	56	5,700,000	2,850,000.00	4,560,000	2,280,000	570,000.00				
Concourse	1,179.00	82.20	11.98	6.70	4.89	2.25	-	-	-	-	-	-	-	750	52	2,600,000	1,300,000.00	2,080,000	1,040,000	260,000.00				
The Square	1,200.00	60.00	20.00	-	-	-	-	-	-	-	-	-	-	600	-	2,400,000	1,200,000.00	1,920,000	960,000	240,000.00				
Mezzanine Floor, Extension Building																								
MR 1 - Boardroom	37.00	6.36	3.14	2.10	3.03	2.25	-	12	12	12	12	12	12	-	-	180,000	Not Applicable	144,000	Not Applicable	18,000.00				
MR 2	45.15	7.19	6.28	2.10	3.03	2.25	40	15	15	15	15	15	15	-	-	230,000	Not Applicable	184,000	Not Applicable	23,000.00				
MR 3	45.15	7.19	6.28	2.10	3.03	2.25	40	15	15	15	15	15	15	-	-	230,000	Not Applicable	184,000	Not Applicable	23,000.00				
MR 4	45.15	7.19	6.28	2.10	3.03	2.25	40	15	15	15	15	15	15	-	-	230,000	Not Applicable	184,000	Not Applicable	23,000.00				
MR 5	45.00	7.19	6.28	2.10	3.03	2.25	40	15	15	15	15	15	15	-	-	230,000	Not Applicable	184,000	Not Applicable	23,000.00				

ALL CATERING ARRANGEMENTS TO BE CONFIRM AT LEAST 3 DAYS PRIOR TO THE EVENT. OUR EVENT MANAGER CAN PROVIDE FURTHER INFORMATION IN THIS REGARD.

Please note a 20% surcharge will apply for orders placed less than 3 business days prior to the commencement date.

DRINKS PACKAGES								
Product	Remarks	Minimum Attendees	Price / Person					Per Item
			1 Hour	2 Hours	3 Hours	4 Hours	5 Hours	Cash Bar
NON ALCOHOLIC PACKAGE								
1.0	Non-Alcoholic Package 1 <i>Fruit juices & aerated soft drinks</i>	30.00	RWF 8,000.00	RWF 10,000.00	RWF 12,000.00	RWF 15,000.00	RWF 17,000.00	
2.0	Non-Alcoholic Package 2 <i>Fruit juices only</i>	30.00	RWF 6,000.00	RWF 8,000.00	RWF 10,000.00	RWF 13,000.00	RWF 16,000.00	
3.0	Non-Alcoholic Package 3 <i>Aerated soft drinks only</i>	30.00	RWF 3,000.00	RWF 4,500.00	RWF 6,000.00	RWF 7,500.00	RWF 9,000.00	
4.0	Non-Alcoholic Package 4 <i>Hot beverage, Coffee & Tea</i>	30.00	RWF 3,000.00	RWF 5,000.00	RWF 6,500.00	RWF 8,500.00	RWF 9,500.00	
WINE PACKAGES								
1.0	House Wine Package <i>Choice of 1 Red, 1 White & 1 Sparkling</i>	30.00	RWF 22,000.00	RWF 26,000.00	RWF 30,000.00	RWF 37,000.00	RWF 42,000.00	
2.0	Premium Wine Package <i>Choice of 1 Red, 1 White & 1 Sparkling</i>	30.00	RWF 25,000.00	RWF 29,000.00	RWF 36,000.00	RWF 42,000.00	RWF 47,000.00	
3.0	Cellar Wine Package <i>Choice of 1 Red, 1 White & 1 Sparkling</i>	30.00	RWF 27,000.00	RWF 33,000.00	RWF 38,000.00	RWF 46,000.00	RWF 51,000.00	
4.0	House Wine & Spirit Package <i>Choice of 1 Red, 1 White, 1 Sparkling & Pouring Spirits</i>	30.00	RWF 27,000.00	RWF 31,000.00	RWF 38,000.00	RWF 45,000.00	RWF 49,000.00	
5.0	Premium Wine & Spirit Package <i>Choice of 1 Red, 1 White, 1 Sparkling & Premium Spirits</i>	30.00	RWF 30,000.00	RWF 33,000.00	RWF 40,000.00	RWF 47,000.00	RWF 51,000.00	
6.0	Cellar Wine & Spirit Package <i>Choice of 1 Red, 1 White, 1 Sparkling & Premium Spirits</i>	30.00	RWF 35,000.00	RWF 40,000.00	RWF 46,000.00	RWF 52,000.00	RWF 57,000.00	
7.0	Champagne & Sparkling Package <i>Moet & Chandon Brut Imperial, Taittinger Cuvee Demi-Sec & Veuve Clicquot Rose – Brut</i>	30.00	RWF 63,000.00	RWF 94,000.00	RWF 125,000.00	RWF 130,000.00	RWF 155,000.00	

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1.0	Beer Only Package	Heineken, Primus, Mutzig Draft & Soft Drinks	30.00	RWF 9,000.00	RWF 11,000.00	RWF 13,000.00	RWF 16,000.00	RWF 19,000.00	
2.0	Beer & Spirit Package	Heineken, Primus, Mutzig Draft, Pouring Spirits & Soft Drinks	30.00	RWF 11,000.00	RWF 13,000.00	RWF 15,000.00	RWF 18,000.00	RWF 21,000.00	
3.0	Beer, Spirit & Juices	Heineken, Primus, Mutzig Draft, Pouring Spirits, Soft Drinks & Chilled Juices	30.00	RWF 12,500.00	RWF 15,500.00	RWF 17,000.00	RWF 20,000.00	RWF 23,000.00	
SPIRIT PACKAGE									
1.0	Spirit Only Package	Pouring Spirits & Soft Drinks	30.00	RWF 15,000.00	RWF 18,000.00	RWF 21,000.00	RWF 24,000.00	RWF 27,000.00	
2.0	Premium Spirit Only Package	Premium Spirits & Soft Drinks	30.00	RWF 17,000.00	RWF 21,000.00	RWF 24,000.00	RWF 27,000.00	RWF 31,000.00	
CASH BAR									
SOFT DRINKS									
1.0	Soda							RWF 2,000.00	
2.0	Water							RWF 2,000.00	
3.0	Coke Zero							RWF 2,500.00	
4.0	Red Bull							RWF 4,000.00	
BEER									
1.0	Primus							RWF 3,000.00	
2.0	Mutsig							RWF 3,000.00	
3.0	Heineken							RWF 3,000.00	
4.0	Skol							RWF 3,000.00	
5.0	Amstel Malt							RWF 3,000.00	
6.0	Bavaria							RWF 4,000.00	
7.0	Vrunga							RWF 3,000.00	

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1.0	Grey goose Vodka								RWF 125,000.00
2.0	Tanqueray Gin								RWF 175,000.00
3.0	John Walker Black Label								RWF 140,000.00
4.0	John Walker Red Label								RWF 120,000.00
5.0	Amarula								RWF 85,000.00
6.0	Jameson								RWF 115,000.00
7.0	Bacardi Rum								RWF 85,000.00
8.0	Martin								RWF 85,000.00
9.0	Baileys								RWF 95,000.00
10.0	Gordon Gin								RWF 90,000.00
11.0	Smirnoff Vodka								RWF 85,000.00
12.0	Bleu d'argent Gin								RWF 75,000.00
13.0	Absolute Vodka								RWF 100,000.00
COGNAC									
1.0	Remy Martin VSOP								RWF 175,000.00
2.0	Hennessy VSOP								RWF 145,000.00
CHAMPAGNE									
1.0	Vollereaux								RWF 95,000.00
2.0	Imperial Moet								RWF 165,000.00
3.0	Taittinger Cuvee Demi-sec								RWF 165,000.00
4.0	Laurent Perrier								RWF 175,000.00
5.0	Veuve Clicquot Rose-Brut								RWF 180,000.00
WINES									
1.0	Calvet Cabernet Sauvignon								RWF 40,000.00
2.0	Chateau du Bois Chantant								RWF 60,000.00
3.0	Douglas Green								RWF 50,000.00
4.0	Org Du Rac								RWF 60,000.00
5.0	Los Vascos Chardonnay								RWF 60,000.00
6.0	Legend Bordeaux								RWF 60,000.00
7.0	La Bracessa								RWF 115,000.00
8.0	Prunotto Barolo								RWF 165,000.00
9.0	Victory Berard								RWF 40,000.00
10.0	Big Oak Red								RWF 40,000.00

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1.0	Soft Drinks							RWF	500.00
2.0	Packages Juices							RWF	1,500.00
3.0	Wine / Champagne (700ml - 750ml)							RWF	10,000.00
4.0	Wine / Champagne (above 1000ml)							RWF	15,000.00
5.0	Spirit / Liquor / Liqueur							RWF	20,000.00
6.0	Beer (300ml - 350ml)							RWF	1,500.00
7.0	Beer (Kegs/Draught)							RWF	65,000.00

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ALL CATERING ARRANGEMENTS TO BE CONFIRM AT LEAST 5 DAYS PRIOR TO THE EVENT. OUR EVENT MANAGER CAN PROVIDE FURTHER INFORMATION IN THIS REGARD.

Please note a 20% surcharge will apply for orders placed less than 2 business days prior to the commencement date.

FOOD & CATERING						
Product		Price / Person	Price / Item	Minimum Attendees	Remarks 1	Remarks 2
CONFERENCE CATERING						
1.0	Arrival Tea Break	RWF 8,000.00		10.00	Chef's Choice Rotation Menu	Packed food options available
2.0	Mid-morning Tea Break	RWF 10,000.00		10.00	Chef's Choice Rotation Menu	Packed food options available
3.0	Conference Lunch - Set or Buffet Menu	RWF 25,000.00		10.00	Chef's Choice Rotation menu; Combined lunch venue; Drinking water bottle included; No soft drinks or juices.	Seated lunch (platted) options available; Venue Hire charges applies for private lunch venue
4.0	Mid-afternoon Tea Break	RWF 10,000.00		10.00	Chef's Choice Rotation Menu	
BREAKFAST						
1.0	Continental Buffet Breakfast	RWF 22,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
2.0	Full English Buffet Breakfast	RWF 27,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
CANAPES (Beverage Not Included)						
1.0	Canapes Package 1	RWF 23,000.00		30.00	Choices available in Menu; 2 Items from each category; Entry, Hot & Sweet; 1 hour 30 minutes service	Drinks not included; Additional Venue Hire charges applies.
2.0	Canapes Package 2	RWF 26,000.00		30.00	Choices available in Menu; 3 Items from each category; Entry, Hot & Sweet; 1 hour 30 minutes service	Drinks not included; Additional Venue Hire charges applies.
3.0	Canapes Package 3	RWF 29,000.00		30.00	Choices available in Menu; 4 Items from each category; Entry, Hot & Sweet; 1 hour 30 minutes service	Drinks not included; Additional Venue Hire charges applies.
4.0	Canape - Entry		RWF 3,500.00	30.00	Choices available in Menu; Minimum 3 items; 30 minutes service	Drinks not included; Additional Venue Hire charges applies.
5.0	Canape - Hot		RWF 3,500.00	30.00	Choices available in Menu; Minimum 3 items; 30 minutes service	Drinks not included; Additional Venue Hire charges applies.
6.0	Canape - Sweet		RWF 3,500.00	30.00	Choices available in Menu; Minimum 3 items; 30 minutes service	Drinks not included; Additional Venue Hire charges applies.

1.0	African Buffet 1	RWF 24,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
2.0	African Buffet 2	RWF 28,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
3.0	African Buffet 3	RWF 31,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
4.0	African Buffet 4	RWF 35,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
5.0	Continental Buffet 1	RWF 30,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
6.0	Continental Buffet 2	RWF 33,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
7.0	Continental Buffet 3	RWF 36,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
8.0	International Buffet 1	RWF 38,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
9.0	International Buffet 2	RWF 42,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
10.0	International Buffet 3	RWF 46,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
FORK MENU						
1.0	Finger Buffet 1	RWF 23,000.00		30.00	Choices available in Menu Compendium; Standing i.e. Cocktail Set Up	Drinks not included; Additional Venue Hire charges applies.
2.0	Finger Buffet 2	RWF 25,000.00		30.00	Choices available in Menu Compendium; Standing i.e. Cocktail Set Up	Drinks not included; Additional Venue Hire charges applies.
3.0	Finger Buffet 3	RWF 27,000.00		30.00		Drinks not included; Additional Venue Hire charges applies.
4.0	Finger Buffet 4	RWF 31,000.00		30.00	Choices available in Menu Compendium; Standing i.e. Cocktail Set Up	Drinks not included; Additional Venue Hire charges applies.
PLATTED						
1.0	Platted Menu 1 - 4 Course	RWF 35,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
2.0	Platted Menu 2 - 4 Course	RWF 39,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
3.0	Platted Menu 3 - 5 Course	RWF 43,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
TABLE BUFFET						
1.0	Table Buffet 1 (African)	RWF 27,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
2.0	Table Buffet 2 (African / Asian)	RWF 31,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
3.0	Table Buffet 3 (International)	RWF 34,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.
4.0	Table Buffet 4 (European / VIP)	RWF 41,000.00		30.00	Choices available in Menu Compendium	Drinks not included; Additional Venue Hire charges applies.

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AMANI
SPA & WELLNESS

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SIGNATURE JOURNEYS

KURHULA BODY RITUAL 90min RWF 72000

Discover your Kurhula, "inner peace", as you indulge in our signature holistic body ritual. This unique and luxurious full body massage, using Amani's signature coconut massage balm, flows into a revitalising mini facial bringing balance to your body, mind and soul.

JEWEL OF AFRICA MASSAGE 90min RWF 72000

Experience the restorative and energising quality of warm salt crystals, rich coconut palm and flowing movements, which work in unison to rapidly reduce tension in the body. This deluxe treatment balances your energies, releases emotional stress and leaves you with a feeling of complete relaxation and wellbeing.

MAGICAL MARABA 90min RWF 72000

A beautiful combination of a full body exfoliation and warm back of body volcanic stone massage. The organic bourbon coffee bean extract used is found in the fertile volcanic soils of the Rwandan hills, this a powerful way to release tension and stimulate blood circulation.

SENSORY BODY RITUAL 90min RWF 72000

Enjoy a sensational warming and cooling back of body and foot massage followed by a rejuvenating express facial. This sacred treatment is nature's way of reducing deep muscle tension while stimulating circulation by the activation of vital life force energy.

REVERSIVE FACIAL - YOUTH RECAPTURED 2hrs RWF 105000

Time reversive skin care with the revolutionary re-youth complex, this bespoke Babor treatment has been developed for skin concerns such as wrinkles, loss of elasticity, dull, tired skin in need of regeneration, and stressed skin.

THE TRAVELLER 60min RWF 49000

A therapeutic foot ritual followed by a deeply relaxing back, neck and shoulder massage.

THE DELUXE TRAVELLER 90min RWF 72000

A therapeutic foot ritual followed by a deeply relaxing full body massage.

MASSAGE COLLECTION

CLASSIC SWEDISH 60min RWF 40000 90min RWF 64000

Traditional massage using an array of techniques to bring immediate relaxation.

AROMATHERAPY 60min RWF 40000 90min RWF 64000

Combining the power of gentle touch with Amani's signature aroma therapy essential balms. This holistic massage brings deep and lasting equilibrium to body and mind.

LEFIKA HOT STONE 60min RWF 40000 90min RWF 64000

A sensory massage using natural river stones radiant with heat. Nature's way of reducing deep muscle tension while stimulating circulation to activate vital life force energy.

DEEP TISSUE 60min RWF 40000 90min RWF 64000

A powerful therapy focusing on deep layers of muscle and connective tissue which is especially helpful for chronic muscular tension and stiffness.

AFRICAN RUNGU 60min RWF 40000 90min RWF 64000

This unique African massage uses an ancient African Warrior Stick which delivers long, deep pressure strokes that facilitates deep tissue manipulation promoting pain reduction, improved blood and lymph circulation.

IKETLA 30min RWF 25000 45min RWF 32000

A relaxing massage focused on the back, neck and shoulders or head, neck and shoulders to relieve muscular tension.

PRESSURE POINT FOOT MASSAGE 30min RWF 25000

A relaxing lower leg and foot massage leaving you feeling as though you are floating.

MOM-TO-BE MASSAGE 60min RWF 42000

A completely relaxing full body massage.

*All massages may be customised to your pressure preference.

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LUXURIOUS BODY COLLECTION

AMANI RASUL 45min RWF 32 000
Relax in the warmth of the steam room while enjoying a self-application of an exfoliating body mask and hair treatment to nourish the skin and hair.

AMANI BODY POLISH 30min RWF 21 000
Enjoy this salt or sugar exfoliating and cleansing experience which leaves the skin radiant and soft to the touch.

AMANI COCOON 75min RWF 44 000
A full body exfoliation and wrap to condition and nourish the skin while enjoying a relaxing scalp and foot massage. The experience is completed with a nourishing body butter application.

SLIMMING AND DETOX JOURNEY 2hrs RWF 71 000
A cleansing, exfoliating mud wrap followed by an area focused slimming and draining massage helping to restore and activate the lymphatic system.

DELUXE FACIALS

30min RWF 29 000 60min RWF 40 000 90min RWF 64 000

ANTI-AGEING AND REGENERATING
An intensive anti-ageing treatment for a youthful complexion.

ULTIMATE HYDRATING
A moisturising facial which leaves your skin feeling supple and soft.

INTENSIVE PURIFYING
A detoxifying facial which reduces blemishes and refines pores.

CALMING SENSITIVE
A soothing facial which calms irritated and stressed skin.

TINTING - ADD ONS

EYELASH	20min RWF	6 400
EYEBROW	15min RWF	4 900
LASH AND BROW	30min RWF	9 500

PAMPER JOURNEYS

CLASSIC JOURNEY 4 1/2hrs RWF 105 000
Full body massage, deluxe facial, mani and pedi duo.

INDULGENCE JOURNEY 6hrs RWF 165 000
Amani Cocoon, Jewel of Africa, mani and pedi duo and deluxe facial.

REVIVAL JOURNEY 3hrs RWF 80 000
Body polish, back, neck and shoulder massage, express facial, express pedicure.

COUPLES JOURNEY (2 PEOPLE) 3hrs RWF 150 000
Steam cocoon, full body massage, express pedicure.

MAMA'S ESCAPE 3hrs RWF 127 000
Back, neck and shoulder, express facial, express mani, express pedicure.

*All packages include a welcome drink and choice of breakfast or lunch (1hr included)

AMANI MAN

GENTLEMAN'S FACIAL

30min RWF	29 000	60min RWF	40 000	90min RWF	64 000
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Intensive anti-ageing treatment to combat the signs of ageing.

MANICURE 45min RWF 16 000

CLASSIC PEDICURE 45min RWF 17 000

SPECIALISED HEEL TREATMENT 15min RWF 6 000

YOUNG ADULTS AND TINY TOTS

YOUNG ADULTS (12 - 18 Years)		TINY TOTS (6 - 11 Years)	
GLOWING FACIAL	45min RWF 22 000	MINI MASSAGE	30min RWF 22 000
NAIL ENVY	30min RWF 11 000	MINI MANI	30min RWF 8 000
PRETTY PEDI	30min RWF 11 000	MINI PEDI	30min RWF 8 000

BEAUTIFUL HANDS AND FEET

CLASSIC MANICURE	60min	RWF	19 000
CLASSIC PEDICURE	60min	RWF	22 000
CLASSIC MANI AND PEDI DUO	90min	RWF	33 000
EXPRESS MANICURE	30min	RWF	13 000
EXPRESS PEDICURE	30min	RWF	14 000
EXPRESS MANI AND PEDI DUO	60min	RWF	25 000
GEL MANICURE	75min	RWF	24 000
GEL PEDICURE	75min	RWF	27 000
GEL MANI AND PEDI DUO	120min	RWF	49 000
DELUXE MEDI HEEL PEDI	90min	RWF	29 000
FOOT RITUAL	30min	RWF	20 000
FRENCH POLISH - ADD ON	30min	RWF	22 000
GEL POLISH APPLICATION	15min	RWF	4 800
SOAK-OFF PER SET	30min	RWF	16 500
RE-SHAPE, BUFF AND POISH	30min	RWF	14 000
MEDI HEEL ADD ON	30min	RWF	11 000
	15min	RWF	6 900

FINISHING TOUCHES

FACE	30min	RWF	16 000	BRAZILIAN	30min	RWF	14 000
BROW WAX	15min	RWF	5 600	HOLLYWOOD	30min	RWF	20 000
LIP WAX	15min	RWF	5 600	FULL LEG	45min	RWF	19 000
CHIN WAX	15min	RWF	5 600	3/4 LEG	30min	RWF	15 000
UNDERARMS	15min	RWF	7 000	1/2 LEG	20min	RWF	14 000
FULL ARM	40min	RWF	13 000	EYELASH TINT	20min	RWF	6 400
3/4 ARM	30min	RWF	12 000	EYEBROW TINT	15min	RWF	4 900
1/2 ARM	30min	RWF	10 000	LASH AND BROW	30min	RWF	9 500
CHEST	30min	RWF	12 000	TINT			
ABDOMEN	20min	RWF	7 200				
BACK	60min	RWF	19 000				
BIKINI	30min	RWF	8 500				

Teeth Whitening

PURE SMILE	45min	RWF	52 000
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100% Natural – quick, efficient and painless.

SPA ETIQUETTE

SPA FACILITIES: In keeping with the serene atmosphere within the Spa, we kindly request that cell phones be switched off or on silent.

PUNCTUALITY: Guests are requested to arrive 15 minutes or more prior to your treatment time in order for us to complete the consultation card. A late arrival may result in a shorter treatment, or possibly even a forfeited treatment.

SPA OPERATING HOURS: From Monday to Sunday, including Public Holidays, 08:00 - 17:00. Earlier or later appointments can be arranged upon request.

SPA TREATMENTS: All treatments are subject to therapist availability. Prices are subject to change without notice, and are inclusive of VAT.

CONSULTATION: Please inform your therapist of any medical conditions, allergies, intolerances or medications before your treatment. Please note, certain treatments are not permitted for women within their first trimester of pregnancy.

SAFETY REGULATIONS: We recommend that you do not wear any jewellery during your visit, and that you keep all valuables (including cell phones) safe in your locker. Your locker key should be kept with you, personally, at all times.

PAYMENT: All Guests are required to pay for their treatment/s by way of signing the treatment/s to their account. Amani does not accept cash, credit cards or debit cards.

PRODUCT REFUND POLICY: Products may be returned within 48 hours of purchase, provided the product has been unopened, unused and is in the same condition in which it was purchased. A refund will be provided in the form of an Amani Spas gift voucher for the value of the original product purchase price.

AGE RESTRICTION: Guests of 16 years and over are welcome at Amani Spas. Adult supervision is required for children under 16.

CANCELLATION POLICY: A booking cancellation fee of 50% will be charged on all bookings that are cancelled within 8 hours or less of the appointment time; in the case of a "no-show", the full cost will be charged. Should the booking be confirmed with a gift voucher, a cancellation fee of 50% of the value of the gift voucher will be charged, and in case of a "no show", the full value of the gift voucher will be considered as redeemed. Should a group consisting of 5 persons or more wish to cancel their booking, they are requested to provide at least one week's notice or the full value of the group booking will be charged.

GIFT VOUCHERS: Gift vouchers are available from the spa and are redeemable at any Amani Spa nationwide. Vouchers can be issued for specific treatments or for a specific value. The original gift vouchers must be presented at an appointment in order to be honoured. Gift vouchers may not be redeemed for cash.

SPECIAL OFFERS: May not be used in conjunction with discount vouchers or loyalty programmes.

DISCLAIMER: Every person entering the spa facilities or utilizing the facilities and equipment on these premises does so entirely at their own risk and agrees that Amani, its management or therapists and/or the hotel shall not be held liable or responsible, whether jointly or severally, for any loss, injury, damages, claim and/or compensation of whatsoever nature. Such person by their entry to these premises, for any reason whatsoever, waives any claims against the aforementioned.



+250 252 252 252

spa.kigali@radissonblu.com

www.amanispas.co.za

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LAUNDRY, DRY CLEANING & PRESSING SERVICES BLANCHISSERIE, NETTOYAGE A SEC & REPASSAGE

NAME _____

ROOM NO _____

DATE _____

TIME _____

BLANCHISSERIE, NETTOYAGE A SEC
& REPASSAGE



3 HOUR EXPRESS 50% service surcharge is added
LAUNDRY



**ONE TOUCH
SERVICE**



**HOLD FOR
RETURN**

PIECES	LAUNDRY	PRICE	TOTAL
GENTS	Shirt (Soft) / Chemise (doux)	2400	
	Shirt (Starched) / Chemise amidonnée	2400	
	Silk Shirt / Chemise en soie	2400	
	Sport Shirt (T-shirt)	2000	
	Underwear	2000	
	Undershirt	2000	
	Pyjamas / Pyjama	2400	
	Handkerchief / Mouchoir	2000	
	Socks / Chaussettes	2000	
	Short / Short	2000	
	Jacket / Veston	3400	
	Suit / Complet	5200	
	Tuxedo / Smoking	5200	
	Sweater / Chandail	2400	

PIECES	DRY CLEANING	PRICE	TOTAL
GENTS	Shirt (Soft) / Chemise (doux)	4600	
	Shirt (Starched) / Chemise amidonnée		
	Silk Shirt / Chemise en soie		
	Jacket / Veston	6500	
	Suit / Complet	8000	
	Tuxedo / Smoking	8000	
	Sweater / Chandail		
	Trouser / Pantalon	4600	
	Coat / Manteau	6800	
	Jogging Suit / Tenue de jogging	6500	
	Tie / Cravate	2200	

PIECES	PRESSING	PRICE	TOTAL
GENTS	Shirt (Soft) / Chemise (doux)	1200	
	Shirt (Starched) / Chemise amidonnée	1200	
	Silk Shirt / Chemise en soie	1200	
	Jacket / Veston	1700	
	Suit / Complet	2600	
	Tuxedo / Smoking	2600	
	Sweater / Chandail	1200	
	Trouser / Pantalon	1500	
	Coat / Manteau	2100	
	Jogging Suit / Tenue de jogging	2600	

PIECES	LAUNDRY	PRICE	TOTAL
LADIES	Blouse / Corsage	3000	
	Dress / Robe	4200	
	Skirt / Jupe	2400	
	Silk Dress / Robe en soie	4200	
	Short / Short	2000	
	Trousers / Pantalon	3000	
	Sweater / Chandail	2400	
	Night Gown / Chemise de nuit	3000	
	Pyjamas / Pyjama	2400	
	Socks / Chaussettes	2000	
	Evening Dress / Robe de soirée	3000	
	Suit / Complet	3700	
	Coat / Manteau	4200	
	Jacket / Veston	3400	

PIECES	DRY CLEANING	PRICE	TOTAL
LADIES	Blouse / Corsage	4800	
	Dress / Robe	8000	
	Skirt / Jupe	5500	
	Silk Dress / Robe en soie	8000	
	Trouser / Pantalon	4600	
	Evening Dress / Robe de soirée	8000	
	Suit / Complet	8000	
	Coat / Manteau	6800	
	Jacket / Veston	6500	

PIECES	PRESSING	PRICE	TOTAL
LADIES	Blouse / Corsage	1500	
	Dress / Robe	2100	
	Skirt / Jupe	1200	
	Silk Dress / Robe en soie	2100	
	Short / Short	1000	
	Trouser / Pantalon	1500	
	Sweater / Chandail	1200	
	Night Gown / Chemise de nuit	1500	
	Jogging Suit / Tenue de jogging	1200	
	Evening Dress / Robe de soirée	1500	
	Suit / Complet	1850	
	Coat / Manteau	2100	
	Jacket / Veston	1700	
	Handkerchief / Mouchoir	1000	

All prices are
inclusive of 18% VAT

Sub total

50% Express Service surcharge

TOTAL RWF _____

How would you like your shirt presented?

SHIRT ON HANGER

Sub total

50% Express Service surcharge

TOTAL RWF _____

SHIRT FOLDED

Sub total

50% Express Service surcharge

TOTAL RWF _____

Laundry and dry cleaning services (Monday - Sunday):

Please call "One Touch Service" from 5 am for pick-up of clothes to be cleaned. The clothes will be delivered to your room by 6 pm the same day

Express laundry and pressing daily 8 am - 5 pm:

Please call "One Touch Service" for pick-up of clothes for express laundry. The clothes will be delivered to your room within 3 hours. Limited number of items

Disclaimer

The hotel cannot take responsibility for shrinkage, loss of colours, zips, buttons etc. The laundry is accepted on the understanding that in case of loss or damage, compensation cannot exceed 10 times the cost of laundry / cleaning article

Guest signature _____

Radisson Blu Hotel & Convention Centre, Kigali
Kimiurura Roundabout P.O. Box 6629 Kigali, Rwanda

[Handwritten signature]

filini
bar and restaurant

FILINI RESTAURANT MENU

... BREADS ...

- Bruschetta aglio olio**
GRILLED BREAD, GARLIC, OLIVE OIL AND PARSLEY 2 200
- Bruschetta alla Romana**
TOMATO, ONION, BASIL, GARLIC AND OLIVE OIL (V) 3 600
- Bruschetta alla Boscaiola**
MUSHROOMS, GARLIC, PECORINO, PARSLEY(V/D) 5 200

NIBBLE

Just a little something

- Bowl of crispy young squid**
MARJORAM AIOLI AND ROASTED GARLIC FOCACCIA 6 700
- Zuppa di fagioli bianchi**
FLAVORFUL SOUP WITH BEANS, SPINACH AND VEGETABLES, TOPPED WITH CRISPY PROSCIUTTO AND PECCORINO 6 000
- Filini salad**
MIXED GREEN SALAD WITH AVOCADO, ANCHOVIES AND LEMON 5 500
- Minestrone soup served with focaccia**
TRADITIONAL ITALIAN VEGETABLE SOUP WITH PASTA 5 500

BUBBLES

- Prosecco**
ITALIAN EXTRA DRY 14 000
- Aperol Spriz**
PROSECCO & APEROL 15 000
- Estate Bellini**
PROSECCO, MARASCHINO & RASPBERRY PUREE 15 000

PASTA CLUB

- Spaghetti con can calamari e gamberi**
SPAGHETTI WITH CALAMARI, SHRIMPS, GARLIC, WHITE WINE AND PARSLEY 12 500
- Penne al tonno**
SIMMERED TOMATOES, PAN FRIED TUNA, OLIVES AND CRUSHED CHILLI (H) 12 000
- Tagliatelle Bolognese**
JUST A RICH AND PROPERLY SIMMERED BOLOGNESE MADE OF BEEF 11 000
- Tortelloni autunnali**
HOMEMADE TORTELLONI FILLED WITH RICOTTA AND SPINACH, SERVED WITH PARSNIP PUREE AND PARMESAN 12 000
- Penne broccoli**
PENNE IN LIGHT CREAMY SAUCE OF BROCCOLI, WHITE WINE AND GARLIC, TOPPED WITH ROASTED PINE NUTS 10 500
- Homemade potato gnocci carbonara**
BACON, CREAM, EGG YOLK AND PECORINO 12 500
- Our very famous lasagna**
FINE LAYERS OF FRESH PASTA SHEETS, BEEF MEAT RAGU AND PARMESAN BECHAMEL 13 500

FAMOUS CARNAROLI RISSOTTO

- Risotto di mare**
MUSSELS, SHRIMPS, CALAMARI, GARLIC, TOMATO, WHITE WINE AND PARSLEY (B/A) 15 500
- Mushrooms and parmigiano**
FOREST MUSHROOMS, TRUFFLE OIL AND PARMESAN CHEESE 9 200

PLANKS

Share if you want to!

- TAGLIERE TOSCANO per person**
ITALIAN COLD CUTS, GRILLED FOCACCIA, OLIVES, TOMATO TAPENADE 9 000
- FORMAGGI MISTI**
IMPORTED ITALIAN CHEESES, CARTA DIMUSICA, WALNUTS AND HONEY 8 000
- TAGLIERE MISTO**
SELECTION OF ITALIAN COLD CUTS, CHEESES, GRILLED VEGETABLES, MARINATED ARTICHOKE AND OLIVES 13 500



filini
bar and restaurant

FILINI RESTAURANT MENU

PIZZA

POLLO
TOMATOES, MOZZARELLA, SAUTEED CHICKEN, FRESH BASIL, DRIZZLED WITH OLIVE OIL 11 500

Margherita
TOMATOES, MOZZARELLA AND BASIL (V) 9 500

Salami
TOMATOES, MOZZARELLA AND SALAMI MILAN 12 000

Pizza tonno e cipolle
TOMATOES, MOZZARELLA, CANNED TUNA, ONION, CHILI FLAKES AND GREEN OLIVES 11 500

Funghi
TOMATOES, MOZZARELLA, WHITE BUTTON AND FOREST MUSHROOMS, TALEGGIO 11 800

Pizza Calabrese
TOMATOES, MOZZARELLA, SMOKED CHILI FLAKES, NDUJA AND SALAME CALABRESE 13 000

Calzone
TOMATOES, MOZZARELLA, MUSHROOMS, COOKED HAM AND ARTICHOKE 10 000

Pizza con prosciutto e rucola
TOMATOES, MOZZARELLA, PARMA HAM, RUCOLA AND PARMESAN CHEESE 13 000

PIMP YOUR PIZZA!

Don't be afraid to pimp your pizza with some other toppings we may have in the pantry
2500 per topping

MAINS

Red Snapper
SIMMERED IN A BAG, ROASTED POTATOES AND FENNEL, GREEN OLIVE SPREAD 16 500

Tilapia from Lake Kivu
FRESH FILLET OF TILAPIA, PAN FRIED, BAKED ONION AND GREMOLATA 14 500

Grigliata mista di maiale e peperonata
GRILLED PORK CHEEK, LOIN AND SAUSAGE SERVED WITH BELL PEPPER SALAD AND BALSAMIC REDUCTION 13 500

Scaloppini
PAN FRIED BEEF TENDERLOIN, MARSALA WINE, FRESH HERBS AND ROASTED CHERRY TOMATOES 15 000

Chicken Diavola
TENDER PIECES OF CHICKEN MARINATED IN GARLIC, CHILI, THYME AND OLIVE OIL 13 000

Choose one side dish with your main course at no charge

If you want to mix and match, we can work something out!

SIDES

A jar of warm autumn greens
CABBAGE, PUMPKIN, YOUNG POTATO, GREEN BEANS AND PANCETTA 2 500

A bucket of lemon scented leaves
RUCCOLA, CHERRY TOMATOES, PARMESAN, GREEN OLIVES, OLIVE OIL AND LEMON 2 500

Creamy mashed potato (HV)
RUCCOLA, CHERRY TOMATOES, PARM 2 500

Triple cooked fries with grated sea salt (V)
- TRY OUR TOP COCKTAIL- ESPRESSO MARTINI A SUMPTUOUS MIX OF VODKA, COFFE LIQUOR AND ESPRESSO! 9 000



filini
bar and restaurant

FILINI RESTAURANT MENU

DOLCI

Torte al cioccolato
CREAMY CHOCOLATE CAKE WITH
COFFEE, AMARULI &
SABAYONNE ICE CREAM **5 900**

Mousse Al Limone
ITALIAN LEMON MOUSSE CAKE,
VANILLA SAUCE, ALMOND
CRUMBLE & WHITE
CHOCOLATE ICE CREAM **5 700**

Tiramisu
CLASSIC COFFEE TIRAMISU **6 800**

Italian Artisan Ice Cream
3 SCOOPS FLAVOUR OF THE
DAY ICE CREAM **5 600**

Fragole E Cioccolata
CHOCOLATE AND STRAWBERRY
PARFAIT WITH MANGO
COULIS **5 800**

Masedonia di frutta
FRESH FRUIT SALAD IN SPICED
SYRUP, SERVED WITH A LEMON
& MINT SORBET **5 600**

DOLCETTI

Something small and sweet to finish – our Dolcetti are perfectly sized mini
desserts, to served alongside your choice of tea or coffee

Espresso Dolcetti
TIRAMISU, MOUSSE AL LIMONE, ONE SCOOP OF ICE CREAM **9 000**

Spaghetti con can calamari e gamberi
SPAGHETTI WITH CALAMARI, SHRIMPS, GARLIC, WHITE WINE AND PARSLEY **12 500**

Penne al tonno
SIMMERED TOMATOES, PAN FRIED TUNA, OLIVES AND CRUSHED CHILLI (H) **12 000**

Tagliatelle Bolognese
JUST A RICH AND PROPERLY SIMMERED BOLOGNESE MADE OF BEEF **11 000**

Tortelloni autunnali
HOMEMADE TORTELLONI FILLED WITH RICOTTA AND SPINACH, SERVED
WITH PARSNIP PUREE AND PARMESAN **12 000**

Penne broccoli
PENNE IN LIGHT CREAMY SAUCE OF BROCCOLI, WHITE WINE AND GARLIC, T
OPPED WITH ROASTED PINE NUTS **10 500**

Homemade potato gnocci carbonara
BACON, CREAM, EGG YOLK AND PECORINO **12 500**

Our very famous lasagna
FINE LAYERS OF FRESH PASTA SHEETS, BEEF MEAT RAGU AND PARMESAN
BECHAMEL **13 500**



Our drinks Menu is passionately Italian and we take pride in presenting a range of wines perfectly suited to drinking on their own or to accompany our food menu.



*Opening hours Mo – Sun
12.00 – 20.00*

All Prices are in Rwanda Francs inclusive 18% VAT

A handwritten signature in blue ink, consisting of a stylized 'F' followed by a flourish.

FILINI RESTAURANT DRINKS MENU

Fizz

Sparkling

Collavini Prosecco Andrea di Pec	14 000	68 000
Fantinel Prosecco "One & Only"		99 000

Wines

Rosé

Santa Cristina, Toscana, Italy	12 500	48 000
Cabernet & Merlot - silky and plus		

Tenuta Ulisse Cerasuolo Rose, Abruzzo, Italy		70 000
Montepulciano, red cherry and raspberry leads into a fresh Dry palate with bright red fruits		

Sweet

Santa cristina vin santo		95 000
Trebbiano, Butterscotch and nuts, with a hint of spice.		

Reciottto di Valpolicella		115 000
Rondinella, Molinara & Veronese - a stunningly beautiful desert wine, combination of Sweet currants, bananas and a subtle earthy character.		

Roscato, Trento, Italy	9 000	
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White

Signore Giuseppe, Pinot Gris	9 000	45 000
Garganega-Pinot Grigio, Green and flinty, citrus minerality		

Tormaresca, Puglia		55 000
Chardonnay - aroma of green pineapple and citrus fruits; the acidity is bright with a medium finish.		

San Vigilio/Principato chardonay	9 000	45 000
Chardonay, A cool, Apple, citrus minerality.		

Masi, Levarie soave classico		65 000
Soave blend-Green and Flinty		

Andrea di Pec Sauvignon blanc		70 000
Green apples, white peach and passion fruit		

Fantinel Sant' Helena, Collio		90 000
Pinot Grigio - big awesome white pears with a blast of citrus followed by nice acidity & minerals with a hint of hazelnuts		

Santa cristina Bianco, Grechetto, procanino		50 000
Grechetto Bianco, Green apples, white peach and passion fruit		

Mastri Pinot Grigio		55 000
Pinot Grigio-Green and flinty		

Bramito Della Sala Chardonay		125 000
Chardonnay - lots of acidity, mouthwatering, and notes of hazelnut, yellow flowers, and honeysuckle. intense!		

Red

Principato Merlot	9 000	45 000
Merlot, Rich and intense		

Tormaresca Neprica, Puglia		55 000
Negroamaro & Primitivo - rich, velvety, lush mouth fee		

Signore Guiseppe, Montepulciano	9 000	45 000
Montepulciano- Montepulciano d'Abruzzo		

50

FILINI RESTAURANT DRINKS MENU

Masi ,Compofiorin

Valpolicella blend - Rich and intense,deep,fruits

70 000

Mastri Vernacoli Cabernet

Cabernet Sauvignon-Savory and classic

60 000

Santa Cristina chianti superiore

Merlot,Sangiovese; Raspberry, black cherry, plum, vanilla, strawberry,herbs, and tomato

70 000

Prunotto Barolo, Piemonte

Nebiollo - very memorable notes of musky mushroom, chestnut, dried cranberry and persimmon.

150 000

Antinori Peppoli, Chianti

Sangiovese - dried black & red cherries, with hints of jasmine spice and earthy leather.

105 000

La Braccasca, Vino Nobile di Montepulciano

Prugnollo & Merlot - full bodied with cassis and tart cherries.

115 000

Cocktails

Signature Cocktails

Exclusive to Filini and crafted just for you by our professional bar team

SICILIAN SUNRISE (Limoncello, Orange Juice, Lemon Juice, Soda)

A super zesty, retro and fun drink, referencing the Tequila Sunrise. Something one might drink on a Sicilian holiday...

8 500

PEPE PEPO (Gin, Campari, Watermelon Syrup, Lemon Juice, Basil)

Watermelon and basil are perfect partners and in this long refreshing swizzle, they partner up with Gin for a Summery little number, given a perfectly peppery little twist for aroma.

8 500

GIACOMO'S SONG (Scotch, Galliano, Maraschino, Martini Rosso)

10 000

Giacomo Justerini was the Italian entrepreneur who ventured to London, got married to an opera singer, and started his own wine importing company with her father. Justerini & Brooks still exist as a company, but probably more famous is their blended Scotch of the same name. In tribute to Giacomo's success (and his wife), is this strong Scotch digestive.

RELITTO DEL POZZINO (Fernet Branca, Grappa, Galliano, Vanilla Ice Cream, Espresso)

10 000

One of the oldest shipwrecks known to man - found off the coast off Pozzino (thus named 'the shipwreck of Pozzino') - is the over-2000-year-old Italian shipwreck found containing medicine. Fernet Branca has long been used 'medicinally' to sooth digestive ailments and the like, and here we include it in a digestive serves where the ice cream slowly sinks into the drink.

ZUPPA DI FRAGOLE (Aperol, Strawberry Puree, Oregon, Soda)

8 500

The Strawberries have very strong similarities flavour-wise with tomatoes, and like tomatoes are a natural match for balsamic vinegar and black pepper. We further the comparison by adding another typical Italian match for tomatoes: oregano, in this Spritz/Bellini hybrid.

FILINI RESTAURANT DRINKS MENU

Classic Italian Cocktails

A selection of some of the most famous Italian Cocktails

MIMOSA	8 500
Orange Juice, Prosecco	
FILINI MIMOSA	10 000
Orange Juice, Grand Marnier, Prosecco	
BICICLETTA	8 500
Campari, Pinot Grigio, Soda	
NEGRONI	10 000
Gin, Martini Rosso, Campari	
AMARETTO SOUR	10 000
Amaretto, Bourbon, Syrup, Lemon Juice, Angostura, Egg White	
GODFATHER	8 500
Scotch, Amaretto	

Spirits

Aperitif & Digestif

Aperol	4500
Campari	4500
Fernet Branca	5500
Grappa Julia Invecchiata	5500
Grappa Julia Superiore	5500
Martini Rosso	4500
Martini Bianco	4500
Pernod Pastis 51	5500
Porto Valdouro White Port	4500
Porto Valdouro Tawny Port	4500

Vodka

Absolut	5000
Grey Goose	7500
Smirnoff Black	4500

Gin

Bombay Sapphire	5500
Gordon's	4500
Tanqueray No. 10	9500

Tequila

Jose Cuervo Gold	6500
Jose Cuervo Silver	6500

Rum & Cachaça

Bacardi	4500
Captain Morgan Spice	5500
Sagatiba Pura	4500
Bacardi Gold	6500

Liqueurs

Amaretto Disaronno	5500
Amarula	4500
Baileys	5500
Frangelico	5500
Kahlua	5500
Limoncello Luxardo	5500
Cointreau	5500
Maraschino Luxardo	5500
Sambucca Vaccari	5500
Tia Maria	5500

FILINI RESTAURANT DRINKS MENU

Cognac & Whisky

Cognac & Armagnac

Hennessy VS	6500
Rémy Martin VS	8500
Prince d'Arignac VS	5500

Blended Scotch Whisky

Ballantines,	4500
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Aged Blended Scotch Whisky

Chivas Regal 12	6000
Johnnie Walker Black Label	6500
Johnnie Walker Double Black	7000

Single Malted Scotch Whisky

Glenlivet	20000
Glenfiddich 12	10000
Glenmorangie	20000

Irish Whisky

Jameson	5500
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American/Canadian Whisky

Jack Daniels	6500
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Juices & Waters

Smoothies

Vitamin packed and full of flavour, to keep you healthy and energetic!

B & B

Sweet banana, cloudy honey, yoghurt, sesame

YELLOW DRAGON

mango, yoghurt, raspberry jam

Juice Blends

Fresh Homemade Lemonade
Orange & Basil
Watermelon & Mint

Fresh

Tree Tomato
Passion Fruit
Mango
Pineapple
Watermelon

Orange
Fresh Juice Cocktail

Water

Inyange
Soda water

filini
bar and restaurant

FILINI RESTAURANT DRINKS MENU

Bottles & Softs

Beers

Amstel	3000
Heineken	4000
Mutzig	3000
Mutzig, Draft big/small	4500 / 3000
Primus	3000
Virunga Gold	3000
Skol Lager	3000
Skol Malt	3000
Virunga Mist	3000
Bavaria	4500

Softs

Coke	2500
Coke Zero,	2500
Ginger Ale	5000
Sprite	2500
Fanta Orange/Citron/Fiesta,Pineapple	2500
Krest Tonic	2500
Panache Lemon	2500
Red Bull	5000

Hot Drinks

Proudly using the best of Rwandan Coffees and Teas

COFFEE

Espresso	2500
Double Espresso	3000
Americano	3000
African Coffee	3000
Cappuccino	3000
Cafe Mocha	3000
Cafe Latte	3000
Iced Coffee	3000
Iced Mocha	3000
White Mocha	3000
Flavoured Latte (Vanilla, Chocolate)	3000

TEA

African	3000
Mint	3000
Green	3000
English Breakfast	2500
Chamomile	2500
Rooibos	2500
Lemon	2500
Iced Tea	3000

All Prices are in Rwanda Francs inclusive 18% VAT

Sam

ADVANCE BOOKING OF 2 WEEKS IS REQUIRED FOR SOME OF THE LISTED ITEMS. OUR EVENT MANAGER CAN PROVIDE FURTHER INFORMATION IN THIS REGARD.

Please note a 20% surcharge will apply for orders placed less than 5 business days prior to the commencement date.

DECORATION & BRANDING	
PRODUCT	Price / Unit
Lower Backdrop Curved - Auditorium (30.29m width by 4.6m height) or client to advice the required size	RWF 8,804,705.88
Upper Backdrop Curved - Auditorium (20.7m width by 5.5m height) or client to advice the required size	RWF 7,112,276.47
Standard Size Backdrop - Auditorium (13.8m width by 4.6m height) or client to advice the required size	RWF 3,965,632.94
Standard Size Backdrop -MHs (8,54m width by 2,65m height) or client to advice the required size	RWF 1,570,788.24
Backdrop in Cloth (price / sqm) (N.B: The structure is charged separately)	RWF 37,760.00
Backdrop in Flexi (price / sqm) (N.B: The structure is charged separately)	RWF 21,795.29
Backdrop structure (price / sqm)	RWF 36,788.24
Stage (1.2m by 2.4m platform) price per platform (Client to advice the required size)	RWF 35,261.18
Photo Wall Banner (12m width by 4.5m height)	RWF 3,485,858.82
Photo Wall Banner+ Light Package (12m width by 4.5m height) + Kino Flo Light	RWF 4,665,858.82
Draping (Material + Structure) Price per square meter (Subject to color availability)	RWF 12,480.00
Speaker Desk (Branded)	RWF 36,400.00
Clear Glass Lectern (Branded)	RWF 62,400.00
Feedback/Return Monitor Stand	RWF 19,500.00
Flexi Glossy - per square meter	RWF 11,700.00
Flexi Matt - per square meter	RWF 14,300.00
Vinyl Sticker - Standard A0	RWF 17,550.00
Vinyl Sticker - Standard A1	RWF 9,100.00
Vinyl Sticker - Standard A2	RWF 4,290.00
Vinyl Sticker - Standard A3	RWF 2,210.00
Backlit material per square meter + structure	RWF 340,117.65
One Way Vision Material	RWF 13,650.00
Reflective Sticker	RWF 26,000.00
Paper Poster - per square meter	RWF 13,650.00
Paper Poster - Standard A0 size	RWF 23,400.00
Paper Poster - Standard A1 size	RWF 15,600.00
Paper Poster - Standard A2 size	RWF 11,700.00
Paper Poster - Standard A3 size	RWF 7,800.00
Polysatin Paper - per square meter	RWF 41,600.00
Polysatin Paper - Standard A0 size	RWF 39,000.00
Polysatin Paper - Standard A1 size	RWF 19,500.00
Polysatin Paper - Standard A2 size	RWF 9,750.00
Polysatin Paper - Standard A3 size	RWF 5,200.00
Forex Board 1mm full sheet	RWF 58,500.00
Forex Board 1mm - Standard A0	RWF 24,700.00
Forex Board 1mm - Standard A1	RWF 12,350.00
Forex Board 1mm - Standard A2	RWF 8,840.00
Forex Board 1mm - Standard A3	RWF 5,590.00
Forex Board 3mm Full Sheet	RWF 113,750.00
Forex Board 3mm - Standard A0	RWF 33,800.00



Forex Board 3mm - Standard A1	RWF	16,900.00
Forex Board 3mm - Standard A2	RWF	11,050.00
Forex Board 3mm - Standard A3	RWF	6,630.00
Forex Board 5mm Full Sheet	RWF	130,000.00
Forex Board 5mm - Standard A0	RWF	40,300.00
Forex Board 5mm - Standard A1	RWF	20,150.00
Forex Board 5mm - Standard A2	RWF	13,650.00
Forex Board 5mm - Standard A3	RWF	8,840.00
ABS Board Full Sheet	RWF	75,400.00
ABS Board - Standard A0	RWF	46,800.00
ABS Board - Standard A1	RWF	23,400.00
ABS Board - Standard A2	RWF	23,400.00
ABS Board - Standard A3	RWF	11,050.00
FURNITURE		
Single Seat Sofa	RWF	55,529.41
Double Seats Sofa	RWF	90,235.29
Coffee Table	RWF	25,682.35

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ADVANCE BOOKING OF 2 WEEKS IS REQUIRED FOR SOME OF THE LISTED ITEMS. OUR EVENT MANAGER CAN PROVIDE FURTHER INFORMATION IN THIS REGARD.

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DOME LITGHTING		
PRODUCT	Price / Day	Usage
DOME LITGHTING		
Tier 1 - One colour	RWF 2,400,000.00	6.00 pm to 11.00 pm
Tier 2 - Two / Three colours	RWF 3,300,000.00	6.00 pm to 11.00 pm
Tier 3 - Four / Five colours	RWF 4,000,000.00	6.00 pm to 11.00 pm
Tier 4 - Numeric / Letters (not more than 3 characters)	RWF 5,500,000.00	6.00 pm to 11.00 pm
Tier 5 - Simple Logo (No text)	RWF 6,000,000.00	6.00 pm to 11.00 pm
Tier 6 - Logo with text (not more than 3 characters)	RWF 6,500,000.00	6.00 pm to 11.00 pm
Extended Hours	RWF 500,000.00	Per Hour

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TELECOMMUNICATION			
PRODUCT	Price / Day / Unit		Remarks
TELEPHONES			
Conference IP Phone	RWF	100,000.00	Usage fees not inclusive - metered
Skype Video Conference + Device	RWF	325,000.00	Data not included
Video IP Conference	RWF	400,000.00	Data not included
COMPUTER, PRINTERS AND NETWORKING			
Desktop Computer	RWF	55,000.00	Internet bandwidth not included
Laptop	RWF	65,000.00	Internet bandwidth not included
Portable Device (Microsoft Surface/Android Tablet)	RWF	35,000.00	Internet bandwidth not included
Office Printer (B/W) without Paper	RWF	55,000.00	No backup cartridge
Office Printer (C) without Paper	RWF	45,000.00	No backup cartridge
A4 Paper Rim	RWF	15,000.00	
INTERNET BANDWIDTH			
DEDICATED WIFI CONNECTIVITY			
WiFi Internet Connection (10mbps)	RWF	250,000.00	
WiFi Internet Connection (20mbps)	RWF	500,000.00	
WiFi Internet Connection (30mbps)	RWF	750,000.00	
WiFi Internet Connection (40mbps)	RWF	1,000,000.00	
WiFi Internet Connection (50mbps)	RWF	1,250,000.00	
WiFi Internet Connection (100mbps)	RWF	2,200,000.00	
WiFi Internet Connection (200mbps)	RWF	4,400,000.00	
WiFi Internet Connection (300mbps)	RWF	6,600,000.00	
WiFi Internet Connection (400mbps)	RWF	8,400,000.00	
WiFi Internet Connection (500mbps)	RWF	10,500,000.00	
WiFi Internet Connection (600mbps)	RWF	12,000,000.00	
WiFi Internet Connection (700mbps)	RWF	14,000,000.00	
WiFi Internet Connection (800mbps)	RWF	16,000,000.00	
WiFi Internet Connection (900mbps)	RWF	18,000,000.00	
WiFi Internet Connection (1000mbps)	RWF	19,500,000.00	
Existing Network Point with Cat6 / Cat6a cable (3 to 5 meters)	RWF	250,000.00	Per Port / Data not inclusive
New Network Point with Cat6 / Cat6a cable (3 to 5 meters)	RWF	350,000.00	Per Port / Data not inclusive
cat6 / cat6a Cabled Installation Only	RWF	30.00	Per meter / Data not inclusive
Wireless (Wi-Fi) Event #SSID	RWF	500,000.00	Per SSID / Per Meeting Room



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HIRE OF CATERING EQUIPMENT	
PRODUCT	Price / Unit / Day
LINEN	
Napkin	RWF 2,000.00
Overlay	RWF 6,000.00
Table Cloth	RWF 5,000.00
Chair Cover - Lycra	RWF 1,500.00
Chair Cover - Normal	RWF 2,000.00
FURNITURE	
1.2m X 2.4m stage Unit Including Skirting (Limited Availability)	RWF 6,000.00
152cm Dia. 74cm (H), Slim-Fold Banquet Round Table	RWF 4,000.00
183cm (L) X 45cm (W) X 74cm (H) Rectangular Table	RWF 2,500.00
180cm (L) X 45cm (W) X 76cm (H) Rectangular Conference Type	RWF 3,000.00
110cm (H) X 60cm Dia. Cocktail tables - Limited Number	RWF 5,000.00
Banquet Chairs	RWF 2,500.00
Stanchions (Limited Availability)	RWF 6,000.00
Sofa - Small	RWF 25,000.00
Sofa - Large	RWF 35,000.00
Dance Floor (4.57 M X 4.57 M)	RWF 6,000.00
Partition/Display Board (Limited Availability)	RWF 5,000.00
Chiavari Chairs	RWF 4,000.00
Lectern (Limited Availability)	RWF 9,000.00
Pallet Truck (Limited Availability)	RWF 16,000.00
White Board with Markers, 3 colors	RWF 10,000.00
Flipchart with Papers and Markers, 3 colors	RWF 10,000.00
TROLLEY & CARTS	
Cart Trolley (Per Day Use)	RWF 20,000.00
NON-FOOD & BEVERAGE AREA SERVICE	
White Wine Glass	RWF 600.00
Red Wine Glass	RWF 600.00
Cruet Sets	RWF 2,600.00
Dinner Plate	RWF 700.00
Side Plate	RWF 400.00
Starter Plate/Soup Bowl	RWF 500.00
Dessert Bowl/Plate	RWF 500.00
Coffee Cup	RWF 400.00
Milk Jug	RWF 400.00



Sugar Bowl	RWF	1,200.00
Tea Pot	RWF	4,500.00
Coffee Pot	RWF	4,500.00
Starter Knife	RWF	350.00
Starter Fork	RWF	350.00
Main Course Knife	RWF	450.00
Main Course Fork	RWF	450.00
Dessert Fork	RWF	350.00
Dessert Spoon	RWF	350.00
Butter Knife	RWF	300.00
Tea Spoon	RWF	250.00

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LABOUR SUPPLY

CLEANING SERVICE

PRODUCT	Person/Hour	Hours
EXHIBITION CLEANING SERVICE		
Cleaner - General clean includes removal of water, surface dust and vacuum	RWF 8,000.00	4 hours (Minimum)

SECURITY SERVICE

PRODUCT	Person/Day	Hours
SECURITY SERVICE		
Auxiliary Security Guards (Day Rate)	RWF 55,000.00	8 hours

TECHNICIAN (AV)(ELETRICAL)

PRODUCT	Person/Day	Hours
TECHNICIAN (AV) (ELETRICAL)		
Technician (Hourly Rate)	RWF 12,000.00	4 hours (Minimum)
Technician (Day Rate)	RWF 65,000.00	8 hours

CATERING SERVICE STAFF

PRODUCT	Person/Hour	Hours
Service Staff		
Food/Beverage Service Staff	RWF 8,000.00	4 hours (Minimum)

GUEST RELATION

PRODUCT	Person/Hour	Hours
Ushers		
Usherer	RWF 8,000.00	4 hours (Minimum)

LOGISTIC STAFF

PRODUCT	Person/Hour	Hours
Logistic Staff		
Logistic Staff	RWF 8,000.00	4 hours (Minimum)

CULINARY

PRODUCT	Person/Hour	Hours
Culinary		



Chef (Commis)	RWF	10,000.00	4 hours (Minimum)
Chef (Demi/Chef De Partie)	RWF	16,000.00	4 hours (Minimum)
Chef (Sous Chef)	RWF	25,000.00	4 hours (Minimum)



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ELECTRICAL AND HEIGHTS				
PRODUCT		Price / Unit / Day		Remarks
ELECTRICAL SERVICE				
32 Amp		RWF	92,000.00	
63 Amp		RWF	245,000.00	
125 Amp		RWF	530,000.00	
400 Amp		RWF	1,425,000.00	
Single Phase Distribution Board 32 Amp		RWF	115,000.00	
3 Phase Distribution Board 32 Amp		RWF	145,000.00	
3 Phase Distribution Board 63 Amp		RWF	320,000.00	
3 Phase Distribution Board 125 Amp		RWF	415,000.00	
3 Phase Distribution Board 160 Amp		RWF	635,000.00	
3 Phase Distribution Board 200 Amp		RWF	850,000.00	
3 Phase Distribution Board 250 Amp		RWF	1,190,000.00	
3 Phase Distribution Board 400 Amp		RWF	1,595,000.00	
15 Amp Plug Point		RWF	15,000.00	
Outdoor 3 Phase 30 Amp Distribution Board		RWF	210,000.00	
Carpeting - charged at per sqm		RWF	8,000.00	
RIGGING SERVICE				
Scissor Lift Hire - 7.6m (Build-Up Only)		RWF	180,000.00	Per hour (minimum 6 hours)
Scissor Lift Hire - 7.6m (Breakdown Only)		RWF	180,000.00	Per hour (minimum 6 hours)
Scissor Lift Delivery and Collection Fee		RWF	60,000.00	Per hour (minimum 6 hours)
Scissor Lift Driver		RWF	15,000.00	Per hour (minimum 6 hours)
Cherry Picker Hire - 15.5m (Build-Up Only)		RWF	300,000.00	Per hour (minimum 6 hours)
Cherry Picker Hire - 15.5m (Breakdown Only)		RWF	300,000.00	Per hour (minimum 6 hours)
Cherry Picker Delivery and Collection Fee		RWF	60,000.00	Per hour (minimum 6 hours)
Cherry Picker Lift Driver		RWF	15,000.00	Per hour (minimum 6 hours)

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FULL DAY CONFERENCE PACKAGE (GOVT RATE)

Price / Person RWF 70,000.00 VAT. Inc

Inclusion:		Room Configuration	Available Venue	Minimum Attendees / Venue
1.0	One plenary room venue hire (subject to event requirements), excluding catering area.	Theatre Style Classroom	Auditorium AD 1	400.00
2.0	Registration desk.		AD 1	10.00
3.0	Mid-morning coffee, tea and refreshments.	U-Shape Cluster	AD 2	10.00
4.0	Buffet lunch @ designated Restaurant <i>(An additional venue hire surcharge applies for private function or lunch venue and eligible for 50 people or more.)</i>		AD 3	10.00
5.0	Mid-afternoon coffee, tea and refreshments.	Round Tables	AD 4	10.00
6.0	Bottle drinking water, mints and environmentally friendly stationery.	Hollow-square	AD 5	10.00
7.0	Standard equipment in the plenary venue, inclusive of: * Screen (availability subject to standard seating configuration of the allocated venue). * Laser pointer (Subject to availability). * Data projector. * Flipchart and markers/pens. * Lectern (Subject to availability). * PA system with 1 wireless microphone and 1 lectern microphone and dedicated sound technician. * Infrastructure with plug points for telephone, data and additional audio visual connection.		AD 6	10.00
			AD 7	10.00
			AD 8	10.00
			AD 9	10.00
			AD 10	50.00
			AD 11	30.00
8.0	1 banquet or meeting style set-up of your choice.		AD 12	50.00
9.0	Complimentary WiFi access, with authentication code.		MH 1	100.00
			MH 2	100.00
			MH 3	100.00
10.0	Free vehicle parking.		MH 4	100.00
11.0	Access to the allocated venues is from 7.00 am to 5.00 pm, inclusive of build-up and break-down time.			



HALF DAY CONFERENCE PACKAGE (GOVT RATE)

Price / Person RWF 42,000.00 VAT. Inc

Inclusion;	Room Configuration	Available Venue	Minimum Attendees / Venue
1.0 One plenary room venue hire (subject to event requirements), excluding catering area.	Theatre Style	Auditorium	400.00
2.0 Registration desk.	Classroom	AD 1	10.00
3.0 Mid-morning or Mid-afternoon coffee, tea and refreshments.	U-Shape	AD 2	10.00
4.0 Bottle drinking water, mints and environmentally friendly stationery.	Cluster	AD 3	10.00
5.0 Standard equipment in the plenary venue, inclusive of:	Round Tables	AD 4	10.00
* Screen (availability subject to standard seating configuration of the allocated venue).	Hollow-square	AD 5	10.00
* Laser pointer (Subject to availability).		AD 6	10.00
* Data projector.		AD 7	10.00
* Flipchart and markers/pens.		AD 8	10.00
* Lectern (Subject to availability).		AD 9	10.00
* PA system with 1 wireless microphones and 1 lectern microphone and dedicated sound technician.		AD 10	50.00
* Infrastructure with plug points for telephone, data and additional audio visual connection.		AD 11	30.00
6.0 1 banquet or meeting style set-up of your choice.		AD 12	50.00
7.0 Complimentary WiFi access, with authentication code.		MH 1	100.00
8.0 Free vehicle parking.		MH 2	100.00
9.0 Access to the allocated venues is from 7.00 am to 12.00 pm or 1.00 pm to 6.00 pm, inclusive of build-up and break-down time.		MH 3	100.00
		MH 4	100.00

BREAKFAST CONFERENCE PACKAGE (GOVT RATE)

Price / Person RWF 42,000.00 VAT. Inc

Inclusion:		Room Configuration	Available Venue	Minimum Attendees / Venue
1.0	One plenary room venue hire (subject to event requirements), excluding catering area.	Theatre Style	Auditorium	400.00
2.0	Registration desk.	U-Shape	AD 1	10.00
3.0	Continental breakfast buffet (Live stations options available on request at additional charge).	Cluster	AD 2	10.00
4.0	Specialty coffees and a selection of infused teas are served with breakfast.	Classroom	AD 3	10.00
5.0	Bottle drinking water, mints and environmentally friendly stationery.	Round Tables	AD 4	10.00
6.0	Standard equipment in the plenary venue, inclusive of: * Screen (availability subject to standard seating configuration of the allocated venue). * Laser pointer (Subject to availability). * Data projector. * Lectern (Subject to availability). * PA system with 1 wireless microphones and 1 lectern microphone and dedicated sound technician. * Infrastructure with plug points for telephone, data and additional audio visual connection.	Hollow-square	AD 5 AD 6 AD 7 AD 8 AD 9 AD 10 AD 11 AD 12	10.00 10.00 10.00 10.00 10.00 30.00 50.00
7.0	1 banquet or meeting style set-up of your choice.		MH 1	100.00
8.0	Complimentary WiFi access, with authentication code.		MH 2	100.00
9.0	Free vehicle parking.		MH 3	100.00
10.0	Access to the allocated venues is from 7.00 am to 12.00 pm, inclusive of build-up and break-down time.		MH 4	100.00

DAY DELEGATE RATE KIGALI CONVENTION CENTRE

DAY DELEGATE RATE 2020 / 2021

Effective Through;

1st September 2020 - 31st August 2021

TWILIGHT CONFERENCE PACKAGE (GOVT RATE)

Price / Person RWF 39,000.00 VAT. Inc

Inclusion;	Room Configuration	Available Venue	Minimum Attendees / Venue
1.0 One plenary room venue hire (subject to event requirements), excluding catering area.	Theatre Style	Auditorium	400.00
2.0 Registration desk.	Classroom	AD 1	10.00
3.0 One mocktail of choice on arrival (Please speak to your Event Manager for the selections).	U-Shape	AD 2	10.00
4.0 Standing cocktail, 3 entrées, 3 warm and 3 sweet canapes pass-around (Please speak to your Event Manager for the selections).	Cluster	AD 3	10.00
5.0 Standard equipment in the plenary venue, inclusive of:	Round Tables	AD 4	10.00
* Screen (availability subject to standard seating configuration of the allocated venue).	Hollow-square	AD 5	10.00
* Laser pointer (Subject to availability).		AD 6	10.00
* Data projector.		AD 7	10.00
* Lectern (Subject to availability).		AD 8	10.00
* PA system with 1 wireless microphones and 1 lectern microphone and dedicated sound technician.		AD 9	10.00
* Infrastructure with plug points for telephone, data and additional audio visual connection.		AD 10	50.00
6.0 1 banquet or meeting style set-up of your choice and cocktail set up.		AD 11	30.00
7.0 Complimentary WiFi access, with authentication code.		AD 12	50.00
8.0 Free vehicle parking.		MH 1	100.00
		MH 2	100.00
		MH 3	100.00
		MH 4	100.00
9.0 Access to the allocated venues is from 5.00 pm to 11.00 pm inclusive of build-up and break-down time.			

