

RENEWAL AND AMENDMENT OF THE FRAMEWORK CONTRACT FOR HIRING 4 STAR HOTEL SERVICES ON BEHALF OF THE GOVERNMENT INSTITUTIONS

BETWEEN

RWANDA DEVELOPMENT BOARD (RDB) (The Client)

AND

UMUBANO INDUSTRIES Ltd (UBUMWE GRANDE HOTEL) (The Service Provider)

CONTRACT REF: 00-000013/NC/SS/2020/2021/RDB

MAY, 2022

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THIS CONTRACT AMENDMENT ("Contract") is based on INITIAL CONTRACT REF: **00-000013/NC/SS/2020/2021/RDB** between RWANDA DEVELOPMENT BOARD (RDB) and **UMUBANO INDUSTRIES Ltd** ("The Service Provider") signed on 19th May, 2021.

Whereas, UMUBANO INDUSTRIES Ltd has been awarded the above mentioned tender for Providing Hotel Services on behalf of the Government Institutions in a framework Contract and now there is a need of renewing and amending the Contract to enable the continuity of the Services to RDB;

Now, therefore, without prejudice to the articles of the Initial Contract, the Parties hereby agree as follows:

Article One: Renewal of period and amendment

This framework Contract for Providing Hotel Services on behalf of the Government Institutions is hereby amended by changing prices for some of the services in the initial contract and adding a list of Items missing in the current Contract that need to be added in this renewal and amendment.

The contract is also renewed for another period of one year effective from 19th May,2022

Article 2: Initial Contract

Clauses other than those mentioned in this renewal and amendment shall remain in force as specified in the initial Contract.

For the Service Provider

| Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Compared the Service Provider | Co

Attached are changes prices for some of the services in the initial contract and list of Items missing in the current Contract

	missing i	n the current	D. I'm Data	Unit price	Total Price per		
V	Description of Services	Country of Origin	Delivery Date	ona price	Taxes Inclusive		
•					Prices		
	Items in old Contract that changed Prices						
	Full buffet with beef and chicken meat and fish+	Rwanda	12 Months		30,000		
1		Rwanda	12 Months		20,000		
2	Tea/Coffee Break with Snacks	Rwanda	12 Months		25,000		
3	Buffet Lunch with Soft Drink (limited selection)	Rwanda	12 Months		30,000		
4	Buffet Dinner With Soft Drink Rwanda 12 Months Items missing in old Contract, to be added in this renewal and amendment Prices						
	Items missing in old Contract, to be added in this	nenament	Prices				
	Business/ Private Dinner with soft drink/ Juice	Rwanda	12 Months		40,000		
1_	Business Lunch with soft drink/ Juice	Rwanda	12 Months		40,000		
2		Rwanda	12 Months		50,000		
3	Executive Dinner	Rwanda	12 Months		22,000		
4	Outside catering for Tea/Coffee break	9.571.551.755	12 Months		40,000		
5	Outside catering for lunch/ Dinner	Rwanda			50,000		
6	Gala Dinner	Rwanda	12 Months				
	Video Conferencing (Camera)	Rwanda	12 Months		515,000		
7		Rwanda	12 Months		51,50		
8	Lap top rental/Business center	Rwanda	12 Months		7,00		
Q	Covid testing	Kwanda	12 months				

	Particulars	DETAILS	Timing	Unit Price frw Taxes Inclusive
10	Rooftop venue Hire on exclusivity basis	Rooftop venue Hire on Exclusive Basis: This includes, Venue Hire, Sound system, Podium, pulpit, microphone and in house decoration.	8:am to 12:00	2,000,000
11	Rooftop venue Hire on exclusivity basis	Rooftop venue Hire on Exclusive Basis: This includes, Venue Hire, Sound system, Podium, pulpit, microphone and in house decoration.	1:00 pm to 5pm	3,000,000
12	Rooftop venue Hire on exclusivity basis	Rooftop venue Hire on Exclusive Basis: This includes, Venue Hire, Sound system, Podium, pulpit, microphone and in house decoration.	5pm and above	5,000,000

CONFERENCE AND BANQUETING SERVICES/ Room Hires in different Categories

Name/Setup	**	::	9000	0000 0000 0000 0000	7	0 0 0	Hall Hire/Rwf Taxes Inclusive
KIVU 1	100	56	80	150	180	62	518,000
KIVU 2	80	50	50	100	100	50	518,000
KIVU 1&2	200	150	180	250	300	60	1,036,000
VIRUNGA 1	24	18	15	40	30	24	207,200
	16	12	15	20	25	20	207,200
VIRUNGA 2 VIRUNGA 3	24	12	18	30	30	15	207,200

Bone

			7 22	50	50	30	207,200
VIRUNGA 4	32	21	22		+ +	34	259,000
MUTARA	40	27	30	60	80		
	40	35	40	80	90	40	259,000
GASABO	40 55	105	350	350		1,036,000	
IKAZE	220	(#S)	105	330			

Jour

ate:	Un	changed prices for items in the initial	contract	Umubano	Industries Ltd	
		0013/NC/SS/2020/2021/RDB				
Gildo.	N/				Unit price	Total Price Taxes
SN	147	Description of Services	Delivery Date at place of Final destination	Quantity	Unit price	Inclusive
1	ac	onference hall which can ccommodate 5 to 50 persons full day ackage(per person)	12 Months	1	38,000	38,000
	а	Conference hall which can ccommodate 5 to 50 persons half day package(per person)	12 Months	1	28,000	28,000
		Conference hall which can accommodate 50 to 100 persons full day package (per person	12 Months	1	38,000	38,000
	3	Conference hall which can accommodate 50 to 100 persons half day package per person)	12 Months	1	28,000	28,000
	4	Full package per person : conference room that receive 300 to 500 persons	12 Months	1	33,000	33,000
	5	Half day package per person: conference room that receive 300 to 500 persons seated	12 Months	1	28,000	28,000
	6	Cocktail (5 snacks + 1 glass of wine/1	12 Months	1	22,000	
	7	local beers/ 1 soft drinks)	12 Months	1	150,000	
		Standard Single Room(Single)	12 Months	1	165,00	
		Deluxe Room(Single Occupancy)	12 Months	1	180,00	
	10	Executive Room(Single Occupancy)	12 Months	1	180,00	
		Junior Suite(Single Occupancy)	12 Months	1	200,00	
		Executive Suite(Single Occupancy)	12 Months	1	200,00	
		Executive Apartment (Single) Standard Double Room(Double)	12 Months	1	190,00	
	14	Deluxe Room(Double Occupancy)	12 Months	1	220,00	
			12 Months	1	240,00	
		Executive Room(Double)	12 Months	1	230,00	
		Junior Suite(Double Occupancy)	12 Months	1	250,00	
	18	Executive Apartment(Double) Executive Suite(Double Occupancy)	12 Months	1	250,00	
	19	Executive Suite(Double Occupancy)	12 Months	1	250,0	
		Executive Apartment(Double)	12 Months	1	1,5	
	21	Mineral water(0.5L) Outside catering service fees	12 Months	1	40,0	00 40,0

Gran

SODAS	BOTTLE
Fanta Orange	1,500
Fanta Citron	1,500
Soda Water	1,500
Fanta Fiesta	1,500
Coca Cola Zero	2,000
Coca Cola	1,500
	1,500
Sprite	1,500
Tonic	
WATER	BOTTLE
Mineral Water	1,500
Virunga Sparkling Water	2,000
virunga Sparking Water	01.155
FRESH JUICES	GLASS
Orange Juice	6,500
Mango Juice	5,500
Cocktail Juice	5,500
Tree Tomato Juice	5,000
Passion Juice	5,000
Pincapple Juice	5,000
Watermelon Juice	5,000
ENERGY DRINK	TIN
Red Bull	4,200
SMOOTHIES	GLASS
1000 Hills	6,000
Mango Yoghurt	5,000
Strawberry Yoghurt	5,000
Banana Yoghurt	5,000
Partition of Management	

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UBUMWE GRANDE HOTEL —— Remarkable Hospitality

- WOMANDS	GLASS
MILK SHAKES	5,000
Vanilla	5,000
Strawberry	5,000
Chocolate	5,000
Mint	3,000
LASSI	GLASS
Mango Lassie	5,000
Banana Lassie	5,000
Tomato Lassie	5,000
TEA	
Rwandan Tea Latte	35,00
Iced Tea	35,00
African Tea	35,00
English Tea/black Tea	35,00
Green Tea	35,00
Herbal & Spiced Tea	35,00
Peppermint Tea	35,00
Lemon & Ginger Tea	35,00
Chamomile Tea	35,00
Rosemary Tea	35,00
Cinnamon Tea	35,00
	35,00
Rasabery Tea	
COFFEE	
Espresso Single	35,00
Classic Americano	35,00
Decaffeinated Coffee	35,00
Cappuccino	4,000
Espresso Double	4,000
Cafe Latte	4,000
Cafe Mocha	4,000

Cafe Mocha

Remarkable Hospitality

Hot Chocolate	4,000
Irish Coffee	10,000
Iced Americano	35,00
Iced latte	4,000
Iced Mocha	4,000
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LOCAL BEERS	BOTTLE
Bavaria Alcohol	4,200
Draught Beer Big	37,00
Draught Beer Small	27,00
Primus 750ml	3,000
Heineken	3,000
Mutzing Small	27,00
Amstel	27,00
Skol Select	2,700
Skol Lager	27,00
Skol Malt	27,00
Virunga Mist	27,00
Virunga Gold	27,00
IMPORTED BEERS	BOTTLE
Leffe	5,5000
Guinness	3,750
Tusker Lager	3,750

Lene	
Guinness	3,750
Tusker Lager	3,750
Tusker Malt	3,750
Smirnoff Ice Black	3,750
Smirnoff Guaranna	3,000
No. 2 and a second seco	

LOCAL BEERS (NON-ALCOHOLIC) BOTTLE

Bayaria Non-Alcohol	3,200
Panache Lemon	2,000

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Remarkable Hospitality

	BOTTLE	
APPERITIF	TOT	
	125,000	4,000
Campari	75,000	35,00
Cinzano Rosso	75,000	35,00
Martin Extra Dry	75,000	35,00
Martini Rosso	75,000	3,500
Cinzano Bianco		35,00
Martini Bianco	75,000	33,00

BRANDY & COGNAC	BOTTLE
Hennessy V.S.O.P	340,000 10,500
Martel V.S.O.P	250,000 8,000
Remy Martin V.S.O.P	250,000 8,000
Courvoisier V.S.O.P	250,000 8,000 200,000 6,500
Courvoisier V.S	200,000 6,500 200,000 6,500
Hennessy V.S Martel V.S	200,000 6,500
WHISKY - SINGLE MALTS	BOTTLE
Glen Fiddich 18yrs	350,000 11,000
Glen Livet	185,000
Glen Fiddich 15yrs	225,000 9,000
Glen Fiddich 12yrs	180,000 7,500
WHISKIES	BOTTLE
Chivas 18yrs	250,000 8,000
Chivas 12yrs	120,000 6,000
Jack Daniels	6,000



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	Remark		()//m	e mit mi	1921 -
	Canada ak	ロロコロー	7100	Leur	
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Jack Daniels Honey	142,000	6,000
Ballantine's	90,000	4,000
Famous Grouse	90,000	4,000
Jameson	90,000	4,000
Label 5 black	75,000	35,00
Label 5 blue	400,000	14,000
J&B	75,000	35,00
Grants	65,000	
Johnny Walker Blue Label	950,000	35,00
Johnny Walker Gold label	350,000	30,000
Johnny Walker Double Black	150,000	11,000
Johnny Walker Black Label	120,000	6,500
Johnny Walker Red Label	70,000	6,000
Johnny 11 miles 1122		3,500

BOTTLE	101
90,000	3,500
90,000	3,500
90,000	3,500
90,000	3,500
90,000	3,500
90,000	3,500
BOTTLE	TOT
165,000	5,500
135,000	5,500
	90,000 90,000 90,000 90,000 90,000 BOTTLE 165,000

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		01.	malitu	
Remar	eable	4 1000	namy	
1 CALLON C				

	125,000	45,00
Beefeater	100,000	4,000
Gordon's Gin		
	BOTTLE	TOT
VODKA	185,000	6,500
Grey Goose	190,000	7,500
Cîroc Vodka	175,000	6,500
Belvedere Citrus	90,000	3,500
Absolute Citron	90,000	3,500
Absolute A peach	90,000	3,500
Absolute Vanilla	90,000	3,500
Absolute Raspberry	90,000	3,500
Absolute Vodka	90,000	3,500
Smirnoff Vodka		
LIQUEURS	BOTTLE	TOT
Drambuie	175,000	6,500
Amaretto DISARANNO	165,000	5,000
Grand Marnier	175,000	7,000
Jägermeister	125,000	4,000
Sheridan's	125,000	4,000
Cointreau	135,000	4,000
Bailey's	125,000	4,000
Kahlua	100,000	3,500
Tia Maria	125,000	3,500
	45,000	3,500
Zappa Green Sandman Porto	125,000	3,500
	90,000	3,500
Amarula Crème De Cassis	100,000	3,500
	55,000	3,500
Zappa Blue	45,000	3,500
Zappa Red	TO COMPANY TO	TOT
TEQUILA	BOTTLE	101
Tearile Comine	79,000	3,500
Tequila Camino Olmeca Dark Chocolate	136,500	4,500
Olmeca Blanco	136,500	4,500
Officea Dianes		

Remarkable Hospitality

SHOTS

JAGER BOMB	10,000
Jägermeister & Red bull	1 1122
KAMIKAZI Vodka, Triple Sec & Limes	9,000
MALIBU SUN SET Coconut Rum, Pineapple Juice & Grenadine	9,000
BUTTERED TOFFEE	10,000
Kahlua, Bailey's & Amaretto B 52 Baileys, Kalhua and Grand Marnier	10,000
COCKTAILS	GLASS
DAWA WITH GINGER Vodka, Honey, Lime and Brown Sugar	9,500
ESPRESSO MARTINI Vodka, Coffee Liqueur and Espresso Coffee	12,500
WHITE RUSSIAN Coffee Liqueur, Vodka, Fresh cream	9,000
BLACK RUSSIAN Coffee Liqueur, Vodka	8,500
BLOODY MARY Vodka,tomato,pepper, Worcester shire source	12,000
& celery sticks COSMOPOLITAN	12,000
Vodka, strawberry, Cointreau, lemon WHISKEY SOUR	9,500
Whiskey, lemon, eggs	12,000
MANHATTAN Whiskey, sweet red, vermouth, angostura bitters,	
cherry(Garnish)	

	10.000
OLD FASHIONED	10,000
Jameson, coffee, milk(foam)	
Juliesen, e-17	10,000
GODFATHER	10,000
Whiskey, angostura, plain water	
	12,000
LYNCHBURG LEMONDADE	12,000
Jack Daniel's Lemon, triple sec, sour mix	
	12,500
LONGSLAND	
Vodka, triple sec gin, tequila, white rum, lemon,	
	10,000
MARGARITA Vodka, triple sec gin, tequila, white rum, lemon	
Vodka, triple sec gin, tequila, write rain, is	
TEQUILA SUNRISE	9,500
Orange juice, Tequila, Grenadine syrup	
Orange Juice, require,	
AMERICANO	10,000
Campari, red vermouth, soda water	
Campany	
COCKTAILS	
	10,000
DRY MARTINI	
- Cin & Vodka	
Dry vermouth, Gin & Vodka KAMIKAZE	10,000
Vodka, triple sec, lime	
Voaka, triple see, iiiie	
AWDEDDV)	9,500
DAIQUIRI(STRAWBERRY)	
Rum, strawberry,lime,simple syrup	
	9,500
SPICED MOJITO	7,2
Captain Morgan spiced, lemon, mint	
DATE CALADO	10,000
PINA CALADO Rum, coconut cream, pineapple fruit	
Kum, Coconac cream, pineapper	0.800
CLASSIC MOJITO	9,500
White Bacardi Lemon, Mint Sparkling water	
TI BERNET CONTROL OF LAND	





Details of Final Amendment of Contract

Amendment information

Amendment into	rmation	ect signing date contract start date	contract duration	delivery date
Amended clauses	contract amount contract penalty for delays penalty	limit		
Amended content	This framework Contract fo	r Providing Hotel Services on behalf of e of the services in the initial contract a	the Government Institution adding a list of Iter	utions is hereby amended ms missing in the current
	KARUTA SUDI	Date amended	2022-05-2	6 14:26:37
Amended by		Date amended	2022-03 2	0 14.20.37

Contract information

		a to the	Single Source
Contract type	Non Consultant Services	Contract method	Single Sez
Contract number	000013/NC/SS/2020/2021/RDB		
Title of the Contract	Hiring 4 Star Hotel services on beha	alf of the Government Institutions i	n a framework contract (UMUBANO INDUSTRIES Lt

Procuring Entity and Consultant information

	Procuring enti	ty	
Name of Procuring Entity RWANDA DEVELOPMENT BOARD (RDB)			
Represented by	Joseph Cedrick NSENGIYUMVA	Position	Chief Financial Officer
Address	Rwanda Development Board-RDB,KN 5 Rd, KG 9 Ave, Remera Sector;Gasabo	PO. Box	6239 KIGALI
Telephone number	0788312385	Cellphone number	0788312385
E-Mail address	cedrick.nsengiyumva@rdb.rw	Website	www.rdb.rw

Consultant

		Consultant	
Name of Consultant	UMUBANO INDUSTRIES Ltd		
TIN	106324073	NID	S106324073394
Represented by	KARMALI ALYKHAN	Position	Chairman of Board
Address	KAMPALA::	PO. Box	
Telephone number	0788433442	Cellphone number	0788433442
E-Mail address	munezae@gmail.com	Website	
Account name	UMUBANO INDUSTRIES LTD	Account number	4002200572926 FRW
Bank name	EQUITY BANK		
Join Venture Partner(s)	NA		



amework	Agreement
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amework Agreement

CENTRAL FRAMEWORK

Paying Entity

	Paying Entity	
Name of Paying Entity	%	AMOUNT
	%	

Framework Agreement

Contract Info

	Currency	(Rwanda Fra	nc)		
	Total (Tax inclusive)	464,720.34 three million fo	fourty-six thousand five hund	dred point zero zero	
Contract Amount		VAT	464720.34	WHT	0
	Taxes	464,720.3			
		four hund	dred sixty-four thousand seve	en hundred twenty p	oint three four
	Total (tax	2,581,779.66			to a sint division
	exclusive)	two million fir	ive hundred eighty-one thou	sand seven hundred	seventy-nine point six six
Contract duration	2 years				
Penalty for delays (per day)	0.1 %		Penalty limit	5 %	
Effective Days	0 day(s)				
			Contract manager	KARUT	TA SUDI
Warranty period					
Warranty period Position	Chief Budget Ma	nager			
	sudi.karuta@rdb.	.rw	Telephone number	07886	
Position	sudi.karuta@rdb.	.rw	Telephone number ntract to provide hotel service welve (12) Months renewal	2, 222	

Performance Security

Performance Security Required	NA		
Performance Security %	0 %	Performance Security Amount	0

ce payment Required	No		
	0/	Advance Payment Amount	
ce Payment %	%	Stop Recovery at (%)	%
Recovery at (%)	%	Stop Recovery 2.4	
ery Rate (%)	%		

und Retention

and Retention			
	0%		
Retention per Invoice	0%		

ontract Terms

Deliverables

LOT information

		Budget Line	LOT Amount
	LOT name		WHT
_OT number	TAX	VAT	
		1800000001000000910303012231XXXXXXX	3,046,500
	Hiring 4 Star Hotel services on behalf of the Government	180000000100000310303012	0
1	464,720.34	464,720.34	0

Delivery item(s) information

Jelivery	nem(s)	IIIIOIIIIG								
	5/01		Classification name /	U/M	Qty	Unit price	THW / TAV	Total(Tax Excl		Delivery place
LOT	S/N	ID / Item ID	Rem Name				100//	-		INDUSTRIES
	000001	90111501/	Hotels/Hotel services	EA	1	3,046,500	464,720.34) 0%(0)	/2,581,779.66	3,046,500	other place chosen by th
1	000001	10001020								

Delivery Schedule TOTAL AMOUNT Deliverables Delivery schedule date Description Delivery period Start Date Delivery Ref LOT

ntract documents

	File name
ocument name	
lew Price Schedule	RDB Price schedule for 2021.xlsx
echnical Specifications	RDB Technical specifications Hotel services 2021.xlsx
inancial offer in all its components as per different hotel services listed	RDB Price schedule 2021.xlsx
n the tender document	RDB Category.jpg
Written confirmation authorizing the signatory of the bid to commit the bidder. Where Applicable	Power of Attorney for Eugene.pdf
RPPA Letter	Letter to RDB for 4 and 5 Star hotels signed.pdf
Contract	CONTRACT UMUBANO 07052021,doc
	Contract Amendment UBUMWE vfv.docx
TC MEMO	Letter requesting Amendment.pdf
Contract renewal and amendment	TC MEMO.pdf

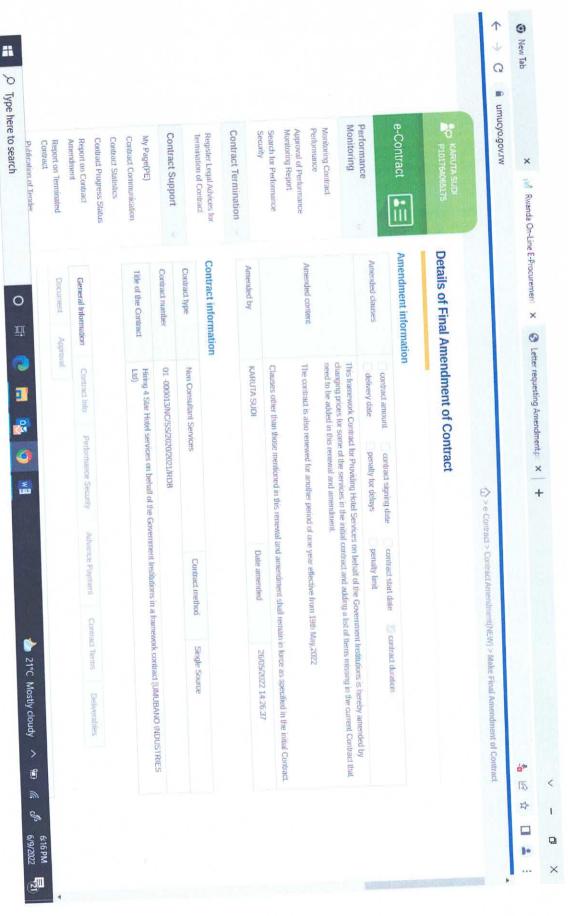
Tender Committee Report

render	Commission		
5/N	Document name	File name	
		NO DATA	

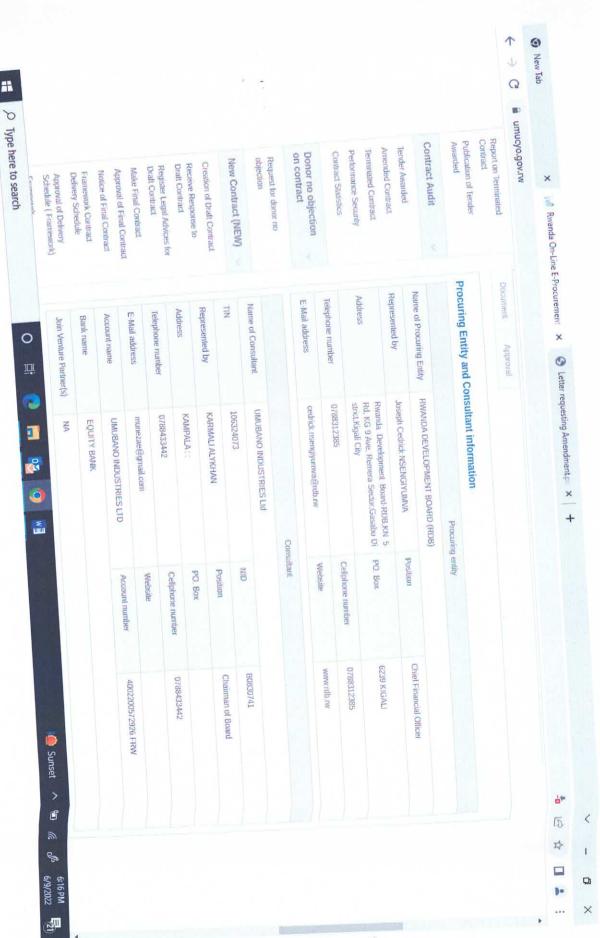
Approval

Information checked before signing contract

Information checked	Delore signing	
		View Details
Receipt of performance security	NA	
Black-list information		



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■ umucyo.gov.rw				
Report on Terminated	Document. Approvad			
Publication of Tender Awarded	Contract Info			
Contract Audit		Currency (Rwanda Franc)		
Tender Awarded			three million fourty-six thou	3,946.500 three million fourty-six thousand live hundred point zero zero
Amended Contract			464 720 34 WHT	0
Total Contract		VAI		VE UCL VSV
Terminated Contract Performance Security	Contract Amount	Taxes	464,720.34 four hundred sixty-four thousand seven hundred twenty point three four	454,720.34 hundred twenty point three four
Contract Statistics		Total (tax	2,581,779.66	2,581,779.66 hundred seventy-nine point six six
Donor no objection		Consideration (
	Contract duration	2 years		
Request for donor no objection	Penalty for delays (per day)	0.1 %	Penalty limit	5
New Contract (NEW)	Effective Days	0 days		INITIAL PROPERTY.
	Defects liability period		Contract manager	NAROLAGOO
Creation of Draft Contract	Position	Chief Budget Manager		0.7000-70007
Receive Response to Dealt Contract	E-Mail address	sudi,karuta@rdb.rw	Telephone number	O COO COO COO COO COO COO COO COO COO C
Constant and Advices for	Contract signing date	19/05/2021		1000000
Draft Contract	Contract start date	19/05/2021	Contract end date	18/05/2023
Make Final Contract Approval of Final Contract		-This contract is a framework -The contract is for a penod	This contract is a framework contract to provide hotel services on behalf of the divertiment in an account of twelve (12) Months renewable upon satisfaction and agreement by the partie of the contract is for a period of Twelve (12) Months renewable upon satisfaction and agreement by the partie of the contract is for a period of twelve (12) Months renewable upon satisfaction and agreement by the partie of the contract is for a period of the contract of the co	it of the government by the particle and agreement by the particle until both parties will have complete.
Notice of Final Contract		ly fulfilled their obligations.		
Framework Contract Delivery Schedule		List of prices for hotel servi	List of prices for hotel services Taxes Inclusive are annexed to this contract	tract
Androval of Delivery	Contract comment	-The contractual documents	-The contractual documents were submitted in the Administrative, Technical, and Financial requirements	nical, and Financial requirements

Zme